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THE NATIONAL GRANGE OF THE ORDER OF PATRONS OF HUSBANDRY  
and EDWARD L. LUTTRELL

IN THE SUPERIOR COURT OF THE STATE OF CALIFORNIA  
IN THE COUNTY OF SACRAMENTO

THE NATIONAL GRANGE OF THE  
ORDER OF PATRONS OF HUSBANDRY,  
a Washington D.C. nonprofit corporation,

Plaintiff,

v.

THE CALIFORNIA STATE GRANGE, a  
California nonprofit corporation, and  
ROBERT MCFARLAND, JOHN LUVAAS,  
GERALD CHERNOFF and DAMIAN  
PARR,

Defendants.

ROBERT MCFARLAND, an individual

Cross-Complainant,

v.

THE NATIONAL GRANGE OF THE  
ORDER OF PATRONS OF HUSBANDRY,  
a Washington D.C. nonprofit corporation,  
and MARTHA STEFENONI, an individual,  
and EDWARD L. LUTTRELL, an  
individual, and SHIRLEY BAKER, an  
individual, ROES 1 through 10, inclusive,

Cross-Defendants.

Case No. 34-2012-00130439

**APPENDIX OF EXHIBITS IN SUPPORT OF  
THE NATIONAL GRANGE OF THE  
ORDER OF PATRONS OF HUSBANDRY'S  
MOTION FOR SUMMARY JUDGMENT OR,  
IN THE ALTERNATIVE, SUMMARY  
ADJUDICATION IN FAVOR OF THE  
SECOND AMENDED COMPLAINT**

**DATE: April 30, 2015**  
**TIME: 2:00 p.m.**  
**DEPT: 53**

**Reservation Number: 2025712**

Original Complaint Filed: October 1, 2012

- 1 **Exhibit A:** Excerpt from The Patrons of Husbandry on the Pacific Coast by Ezra S. Carr,  
2 published in 1875;
- 3 **Exhibit B:** California State Grange's Constitution and By-Laws (2009);
- 4 **Exhibit C:** California State Grange's Constitution and By-Laws (2011);
- 5 **Exhibit D:** E-mails between Ed Komski and Jon Luvaas, dated September 13-14, 2012;
- 6 **Exhibit E:** Grange Membership Application Forms used in California before 2012;
- 7 **Exhibit F:** Excerpt from the 1946 Journal of Proceedings of the California State Grange;
- 8 **Exhibit G:** Articles of Incorporation for "California State Grange" from the California  
9 Secretary of State;
- 10 **Exhibit H:** Deed to the California State Grange's Headquarters in Sacramento;
- 11 **Exhibit I:** Excerpts from the 1966 Journal of Proceedings of the California State Grange;
- 12 **Exhibit J:** California State Grange's Constitution and By-Laws (1986);
- 13 **Exhibit K:** Excerpts from the 1987 Journal of Proceedings of the California State Grange;
- 14 **Exhibit L:** California State Grange's Constitution and By-Laws (1988);
- 15 **Exhibit M:** Excerpts from the 2008 Journal of Proceedings of the California State Grange;
- 16 **Exhibit N:** Excerpts from the 2009 Journal of Proceedings of the California State Grange;
- 17 **Exhibit O:** Excerpts from the 2011 Journal of Proceedings of the California State Grange;
- 18 **Exhibit P:** Articles of Incorporation for "California Grange Foundation" from the California  
19 Secretary of State;
- 20 **Exhibit Q:** California Grange Foundation's Financial Statements dated December 31, 2011;
- 21 **Exhibit R:** The Charter of the California State Grange;
- 22 **Exhibit S:** Digest of Laws of the Order of Patrons of Husbandry (2012);
- 23 **Exhibit T:** Excerpts from the 1985 Journal of Proceedings of the National Grange;
- 24 **Exhibit U:** Excerpts from the 1986 Journal of Proceedings of the National Grange;
- 25 **Exhibit V:** Digest of Laws of the Order of Patrons of Husbandry (1987);
- 26 **Exhibit W:** Official Dedication Ceremony for Grange Halls (1963);
- 27 **Exhibit X:** Script for the Installation of Officers;
- 28 **Exhibit Y:** Constitution and By-Laws of the Order of Patrons of Husbandry (1873);

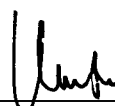
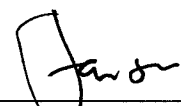
- 1 **Exhibit Z:** Excerpts from the Digest of Laws of the Order of Patrons of Husbandry (1945);
- 2 **Exhibit AA:** E-mails between Robert McFarland and Jessica Cope, dated June 15, 2010;
- 3 **Exhibit BB:** Letter enclosing Order suspending California State Grange's Charter, dated
- 4 September 20, 2012;
- 5 **Exhibit CC:** Order revoking California State Grange's Charter, dated April 5, 2013;
- 6 **Exhibit DD:** Position Statement, dated November 8, 2013;
- 7 **Exhibit EE:** Articles of Incorporation for The Grange of the State of California's Order of
- 8 Patrons of Husbandry, Chartered, filed February 21, 2014;
- 9 **Exhibit FF:** Complaint in the matter *California State Grange v. Vista Grange, No. 609*, San
- 10 Diego County Superior Court Case No. 37-2009-00052675-CU-OR-NC, filed
- 11 March 24, 2009;
- 12 **Exhibit GG:** Robert McFarland's Responses to Plaintiffs-in-Intervention's Special
- 13 Interrogatories, Set One, served January 16, 2015;
- 14 **Exhibit HH:** Robert McFarland's Responses to Plaintiff-in-Intervention's Request for
- 15 Admissions, Set One, served January 16, 2015;
- 16 **Exhibit II:** Jon Luvaas' Response to Plaintiffs-in-Intervention's Special Interrogatories, Set
- 17 One, served January 16, 2015;
- 18 **Exhibit JJ:** Jon Luvaas' Response to Plaintiffs-in-Intervention's Request for Admission, Set
- 19 One, served January 16, 2015;
- 20 **Exhibit KK:** Damian Parr's Response to Plaintiffs-in-Intervention's Special Interrogatories, Set
- 21 One, served January 23, 2015;
- 22 **Exhibit LL:** Damian Parr's Response to Plaintiffs-in-Intervention's Request for Admission, Set
- 23 One, served January 23, 2015;
- 24 **Exhibit MM:** Takashi Yogi's Response to Plaintiffs-in-Intervention's Special Interrogatories, Set
- 25 One, served January 23, 2015;
- 26 **Exhibit NN:** Takashi Yogi's Response to Plaintiffs-in-Intervention's Request for Admission, Set
- 27 One, served January 23, 2015;

28 ///

- Exhibit OO:** Kathy Bergeron's Response to Plaintiffs-in-Intervention's Special Interrogatories, Set One, served January 23, 2015;
- Exhibit PP:** Kathy Bergeron's Response to Plaintiffs-in-Intervention's Request for Admission, Set One, served January 23, 2015;
- Exhibit QQ:** Bill Thomas' Response to Plaintiffs-in-Intervention's Special Interrogatories, Set One, served January 23, 2015;
- Exhibit RR:** Bill Thomas' Response to Plaintiffs-in-Intervention's Request for Admission, Set One, served January 23, 2015;
- Exhibit SS:** Condensed version of the deposition transcript of Jon Luvaas, taken January 26, 2015;
- Exhibit TT:** Condensed version of the deposition transcript of Robert McFarland, taken February 2, 2015;
- Exhibit UU:** California State Grange's Executive Committee Meeting Minutes, dated May 27, 2012 (JL 000025 – 000028); and
- Exhibit VV:** 2013 Unchartered California State Grange's By-Laws (CSG 000324 – 000348, and Marked as Exhibit 141 at the deposition of Jon Luvaas, taken on January 26, 2015).

Dated: February 13, 2015

PORTER SCOTT  
A PROFESSIONAL CORPORATION

By    
Martin N. Jensen  
Thomas L. Riordan  
Attorneys for THE NATIONAL  
GRANGE OF THE ORDER OF  
PATRONS OF HUSBANDRY  
and EDWARD L. LUTTRELL

***National Grange, et al. v. The California State Grange, et al.***  
**Sacramento County Superior Court Case No.: 34-2012-00130439**

**PROOF OF SERVICE**

At the time of service, I was over 18 years of age and not a party to this action. My business address is 350 University Avenue, Suite 200, Sacramento, California 95825.

On the date below, I caused to have served the following document:

**APPENDIX OF EXHIBITS IN SUPPORT OF THE NATIONAL GRANGE OF THE  
ORDER OF PATRONS OF HUSBANDRY'S MOTION FOR SUMMARY JUDGMENT  
OR, IN THE ALTERNATIVE, SUMMARY ADJUDICATION IN FAVOR OF THE  
SECOND AMENDED COMPLAINT**

X	<b>BY MAIL:</b> I placed the envelope for collection and mailing, following our ordinary business practices. I am readily familiar with this business' practice for collecting and processing correspondence for mailing. On the same day that correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service, in a sealed envelope with postage fully prepaid.
X	<b>BY PERSONAL SERVICE:</b> I caused such document to be personally delivered to the person(s) addressed below. (1) For a party represented by an attorney, delivery was made to the attorney or at the attorney's office by leaving the documents, in an envelope or package clearly labeled to identify the attorney being served, with a receptionist or an individual in charge of the office, between the hours of nine in the morning and five in the evening. (2) For a party, delivery was made to the party or by leaving the documents at the party's residence with some person not younger than 18 years of age between the hours of eight in the morning and six in the evening.
	<b>BY OVERNIGHT DELIVERY:</b> I enclosed the documents in an envelope or package provided by an overnight delivery carrier and addressed to the person(s) listed below. I placed the envelope or package for collection and overnight delivery at my office or a regularly utilized drop box of the overnight delivery carrier.
	<b>BY FAX TRANSMISSION:</b> Based on an agreement of the parties to accept service by fax transmission, I faxed the documents to the persons at the fax numbers listed below. No error was reported by the fax machine that I used. A copy of the record of the fax transmission, which I printed out, is attached
X	<b>BY ELECTRONIC SERVICE:</b> Based on a court order or an agreement of the parties to accept service by electronic transmission, I caused the documents to be sent to the persons at the electronic notification address listed below.

PORTER | SCOTT  
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TEL: 916.929.1481  
FAX: 916.927.3706

Addressed as follows:

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(VIA HAND DELIVERY AND EMAIL)

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(VIA HAND DELIVERY AND EMAIL)

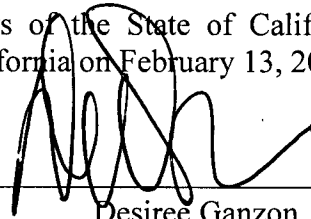
**Attorney for Martha Stefenoni and Shirley Baker**

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(VIA EMAIL AND U.S. MAIL)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed at Sacramento, California on February 13, 2015.

  
Desiree Ganzon

# Exhibit A

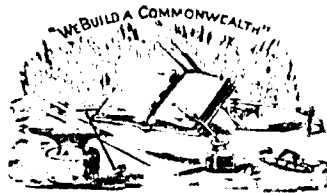
THE  
PATRONS OF HUSBANDRY .

ON THE  
PACIFIC COAST.

BEING A COMPLETE HISTORY OF THE ORIGIN, CONDITION AND PROGRESS OF AGRICULTURE IN DIFFERENT PARTS OF THE WORLD; OF THE ORIGIN AND GROWTH OF THE ORDER OF PATRONS, WITH A GENERAL AND SPECIAL GRANGE DIRECTORY, AND FULL LIST OF CHARTER MEMBERS OF THE SUBORDINATE GRANGES OF CALIFORNIA.

ALSO, OF THE FOES OF THE FARMERS, OR MONOPOLIES OF LAND, WATER, TRANSPORTATION AND EDUCATION; OF A PROTECTIVE TARIFF, CURRENCY AND BANKING.

BY  
EZRA S. CARR, M. D., LL. D.,  
*Late Professor of Agriculture in the University of California, and Past Master of Temescal Grange.*



SAN FRANCISCO:  
A. L. BANCROFT AND COMPANY,  
PUBLISHERS, BOOKSELLERS AND STATIONERS.  
1875.

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all necessary guards and restrictions to prevent imposition and fraud would be thrown around it, gave it their hearty support; and not one of them had an idea their action was in the least degree a departure from the principles which should control the action of Grangers, or a violation of the objects and purposes of the Patrons of Husbandry, as fully set forth and given to the world in our Platform of Principles.

## CHAPTER XII.

### ANNALS OF THE STATE GRANGE OF CALIFORNIA.

ORGANIZATION AT NAPA—REPRESENTATION: ADDRESS OF N. W. GARRETSON: SPECIFIC OBJECTS STATED RESOLUTIONS: STATE BOOK OF PLANS: ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE: AGENCIES PROVIDED FOR—FIRST ANNUAL MEETING—ONE HUNDRED AND FOUR GRANGES IN THREE MONTHS—WORTHY MASTER WRIGHT'S ADDRESS—REPORT OF COMMITTEE ON IRRIGATION: COMMITTEE OF INQUIRY INTO AGRICULTURAL DEPARTMENT OF UNIVERSITY—ELECTION OF OFFICERS FOR TWO ENSUING YEARS—PRESENTATION TO BRO. GARRETSON—INSTALLATION—PROF. CARR'S LECTURE—CONSTITUTION AND BY-LAWS.

THE organization of the State Grange of California took place at Napa, on the 15th of July, 1873, scarcely three months after the adjournment of the Farmers' Union Convention. Meanwhile, a special deputy from the National Grange had been busy organizing the necessary number of Subordinate Granges, which were now convened; the First President of the State Agricultural Society, Hon. J. M. Hamilton, Worthy Master of Guenoc Grange, appeared among the good men and true, who had been active members of the Union, and upon whose shoulders the burden of responsibility was afterward cast.

The following Granges were represented by their proper officers:

W. H. Baxter and Mrs. Baxter, Napa Grange; W. A. Fisher, Past Master, Napa Grange; E. B. Stiles, W. San Joaquin Grange; J. D. Spencer and Mrs. Spencer, Stanislaus Grange; T. Hart Hyatt, Vacaville Grange; W. M. Thorp and Mrs. Thorp, Chico Grange; J. B. Jolley and Mrs. Jolley, Merced Grange; J. D. Reyburn and Mrs. Reyburn, Salida Grange; R. C. Haile, Suisun Valley Grange; G. W. Henning, San Jose Grange; J. D. Fowler, Hollister Grange; W. S. Manlove and Mrs. Manlove, Sacramento Grange; W. M. Jackson and Mrs. Jackson, Yolo Grange; Nelson Carr and Mrs. N. Carr, Bennett Valley Grange; G. W. Davis and Mrs. G. W. Davis, Santa Rosa Grange; T. H. Merry and Mrs. T. H. Merry, Healds-

burg Grange; J. A. Clark, Elmira Grange; J. C. Merryfield and Mrs. Merryfield, Dixon Grange; J. M. Hamilton, Guenoc Grange; J. M. Mayfield, Yountville Grange; J. J. Hicok, Grand Island Grange; L. W. Walker, Petaluma Grange; N. L. Allen, Salinas Grange; J. W. A. Wright, Turlock Grange; G. B. Crane and Mrs. G. B. Crane, St. Helena Grange; I. G. Gardner and Mrs. I. G. Gardner, Greyson Grange; B. V. Weeks, Pescadero Grange; J. H. Hegeler and Mrs. J. H. Hegeler, Bodega Grange; A. T. Dewey and Mrs. A. T. Dewey, Temescal Grange.

N. W. Garretson, representing the Worthy Master of the National Grange, opened the session with an eloquent and instructive address. He said:

It seems but as yesterday, (so short is the time,) since your now fair and beautiful State was unreclaimed, unsought and unvalued but for its gold. Its civilization was confined to mining camps, and its bread and fruit supplied from distant fields. Very soon, however, it was demonstrated that the capabilities of these valleys for producing the cereals were great, and their adaptation to fruit culture unrivaled. The effect of this was, not only to change the dreams of emigrants to this land of perpetual summer and sunshine, but it marked a change also in their character. Women, the refining guardians of our race, now swelled the caravan that stretched across the plains and poured over the mountain ranges or that landed from the crowded steamers. Men and women with strong arms and brave hearts were now coming to make homes and plant upon the Pacific Coast a new civilization. Your experiences in reaching California then, though bitter at the time, are garnered with the traveled past, and serve you now—a store of wonders to repeat to those who now cross the continent, borne in palaces of luxuriant ease.

I am persuaded that in no State have the industries found so rapid a development as in California. At a single bound she takes rank as the first wheat-producing State in the Union, exporting last year to England alone not less than five hundred thousand tons. While the products of your gold fields have been great, and have largely swelled the treasuries of the world, the product of your wheat fields, under judicious tillage, will be far greater, affording a more abiding wealth, and promising a far more stable prosperity. The fertility of your soil is equalled only by the enterprise and intelligence of its tillers.

I utter these words as the sum of my observations since I have come among you. I think I see in the farmers of California a discerning intelligence not so general elsewhere. With this characteristic attribute, these men might have successfully prosecuted almost any business pursuit; but seeing the wondrous capabilities for profitable production offered by the diversity of soil and climate in this summer-land, their hearts responded to the invitations of nature, to the comfort and enjoyment of farm life, to that pursuit above all others, God-given and ennobling—Agriculture.

Little did they dream while their thoughts were given to this work, that many of those they fed were combining for the impover-

ishment of their benefactors. Yet it is true that these men, who stand between you and the market, and whose duty it is to transfer and distribute the products of your labor to and among the consumers of the same, for a reasonable toll, have combined to flank the law of "demand and supply," forming rings and corners at your expense, and are gambling recklessly and wickedly—your rights and your money being their stakes. They have gotten to themselves fortunes, and, to complete their work, these ill-gotten gains are employed as a corruption-fund, to turn aside the arm of justice, and buy the men to whom you have intrusted your dearest interests in the State and National Legislatures. Laws that have sheltered you from the rapacity of these capital combinations are quickly repealed, and other laws are enacted by which other rings are formed to prey as vampires upon your material and industrial interests.

Extravagant salaries, without precedent elsewhere, are fixed for your public functionaries, while the system of prodigality is inaugurated, which, if continued, must terminate in your bankruptcy; for, to meet this unwise expenditure of public funds, heavy assessments of taxes must be made, in the apportionment of which a discrimination, as unscrupulous as it is invidious, is made against the farmer in the interest of the money power.

This work of public corruption and labor-impoverishment, to which I have alluded, is by no means confined to California, but is wide-spread and threatening throughout our whole country. Its deadly leaven has been at work in the councils of our nation, and threatens to-day, more than any other agency, the overthrow of our free government. At the sight of developments within the few months past at Washington, good men grow sick and turn away.

As unpromising as this picture makes our future, we have grounds for hope, for the people are the source of power; and, thank God, they are waking up all over the land—in almost every hamlet and school-house. The farmers, yes, and the farmers' wives—God bless them—are in council. For a like purpose you are convened to-day, as American citizens, as representatives of the great producing interests of California, and as representatives from your respective Granges, to consider the state of the country, and to discuss the necessities of the hour. We are here to form the California State Grange of Patrons of Husbandry. You will remember that the eyes of the oppressed farmers, all over this State, are turned to you for relief, while your enemies will most diligently scrutinize your every act. Conscious, then, of the weight and importance of your duties here, you will, as the State Grange, define for the Order, in this State, a line of future action, which, in your judgment will, at the earliest possible day, most surely emancipate labor from the despotism of capital combinations; one that will bring about the needed reform in your State and inter-State commerce, and drive from places of honor and trust the corrupt horde who have fattened upon your substance.

With clean hands and pure hearts should we come to such a work. Therefore let each lay upon the common altar of this new Order whatever he may have of selfish ambition, or of mercenary motive,

and, joining hands, let us covenant, upon the very threshold of our organization, that the meetings, the counsels and the labors of the Order in California, shall be dedicated to the cause of justice and humanity.

That we pledge each to the other that we will labor faithfully, patiently, earnestly and persistently, to purify the moral, social, business and political atmosphere of our State and Nation, bearing ever in mind that if we would triumph in the unequal conflict upon which we now enter, we must fear God, obey our laws and maintain our honor, not forgetting that a good Matron, as also a good Husbandman, is noted at all times and everywhere for his or her fidelity.

The specific objects were declared to be:

1. To establish coöperative systems of trade, thus bringing producers and consumers as near together as possible.
2. To establish banks from which farmers could obtain loans at reasonable interest.
3. To make arrangements for the purchase of farming implements, sacks and machinery, directly from manufacturers.
4. To obtain direct shipments on more favorable terms, and storage at lower rates; drawing upon their products advances at the lowest rates of interest.
5. To secure the establishment of Grange stores; and,
6. The gradual substitution of the cash for the credit system; and, finally,
7. The eventual introduction of shipment in bulk.

The Convention resolved: To labor for the reduction of railroad fares and freights, by using all legitimate means to obtain the necessary legislation; for the reduction of port charges; for the introduction of European laborers; for an increase of tonnage for "our own purposes;" for irrigation; for the elevation and increase of our mechanical industry, all of which work was distributed among proper committees.

As a record of Grange intelligence, and in order to secure a full expression of feeling upon the methods in which these objects were to be carried out, every member of Subordinate Granges was invited to present a concisely written plan, to be classified and kept as a State Book of Plans.

It was also resolved to offer two premiums for the best plan for a general system of coöperation.

The election of officers resulted as follows: J. W. A. Wright, Master; J. M. Hamilton, Overseer; Thos. H. Merry, Lecturer; N. L. Allen, Steward; W. M. Jackson, Assistant Steward; W.

A. Fisher, Treasurer; W. H. Baxter, Secretary; J. D. Fowler, Gate Keeper; T. H. Hyatt, Chaplain; Mrs. I. G. Gardner, Lady Assistant Steward; Mrs. G. W. Davis, Ceres; Mrs. W. H. Baxter, Pomona; Mrs. J. H. Hægeler, Flora.

Resolutions were passed authorizing the Executive Committee, consisting of Brothers Jolley, of Merced county; Merryfield, of Solano county; Allen, of Monterey county, Gardner, of Stanislaus county; Thorp, of Butte county, and Mayfield, of Napa county, to employ a central Business Agent in the city of San Francisco, under bonds and guaranties which should prevent the use of such agency for speculative purposes.

It was furthermore resolved, "to be expedient that the State Grange should have an agent or correspondent residing at Liverpool, authorized to charter ships in the proper season to convey grain crops to European or other markets; to make arrangements for advances of money on cargoes of grain, and on such other securities as the farmer may be able to command, at the lowest rates of interest; also to have laborers and emigrants sent out to California by ships coming hither for cargoes, etc."

The fullest exchanges of information between the Subordinate Granges and the State Agent, between the latter and State Agents of other State Granges, was recommended and provided for. The State Grange then adjourned.

## FIRST ANNUAL MEETING.

At the first annual meeting of the California State Grange, held October 14, 1873, at San José, the following Granges were represented:

**ALAMEDA COUNTY.**—Livermore Grange, Daniel Inman, Master; Temescal Grange, Oakland, Alfred T. Dewey, Master.

**BUTTE COUNTY.**—Chico Grange, W. M. Thorp, Master; Nord Grange, G. W. Colby, Master.

**COLUSA COUNTY.**—Antelope Valley Grange, H. A. Logan, Master; Grand Island Grange, J. J. Hicok, Master; Plaza Grange, Olimpo, F. C. Graves, Master; Princeton Grange, Princeton, A. D. Logan, Master; Funk Slough Grange, E. C. Hunter, Master; Spring Valley Grange, D. H. Arnold, Master; Willows Grange, J. W. Zumwalt, Master.

**CONTRA COSTA COUNTY.**—Danville Grange, Danville, Chas. Wood, Master.

**EL DORADO COUNTY.**—Pilot Hill Grange, Pilot Hill, P. D. Brown, Master.

**HUMBOLDT COUNTY.**—Kiwelatti Grange, Arcata, Lewis R. Wood, Master; Table Bluff Grange, Jackson Sawyer, Master; Ferndale

Grange, F. Z. Boynton, Master; Elk River Grange, Theodore Meyer, Master.

LAKE COUNTY.—Guenoc Grange, Guenoc, J. M. Hamilton, Master.

LOS ANGELES COUNTY.—Los Angeles Grange, T. A. Garey, Master.

MERCED COUNTY.—Badger Flat Grange, W. F. Clarke, Master; Merced Grange, H. B. Jolley, Master.

MONTEREY COUNTY.—Hollister Grange, J. D. Fowler, Master; Pajaro Grange, D. M. Clough, Master; Salinas Grange, N. L. Allen, Master.

NAPA COUNTY.—Napa Grange, W. H. Baxter, Master; St. Helena Grange, G. B. Crane, Master; Yountville Grange, J. M. Mayfield, Master.

SAN LUIS OBISPO COUNTY.—Cambria Grange, Rufus Rigdon, Master; Moro City Grange, A. J. Mothersead, Master; Old Creek Grange, Isaac Flood, Master; San Luis Obispo Grange, Wm. Jackson, Master.

SANTA BARBARA COUNTY.—Carpenteria Grange, O. N. Cadwell, Master; Santa Barbara Grange, O. L. Abbott, Master; Santa Maria Grange, Joel Miller, Master.

SAN JOAQUIN COUNTY.—Castoria Grange, Samuel Gower, Master; Linden Grange, John Wasley, Master; Lodi Grange, J. W. Kearny, Master; Liberty Grange, Justus Schomp, Master; Rustic Grange, J. A. Shepherd, Master; Stockton Grange, Andrew Wolfe, Master; West San Joaquin Grange, E. B. Stiles, Master; Woodbridge Grange, J. L. Hutson, Master.

STANISLAUS COUNTY.—Ceres Grange, W. B. Harp, Master; Grayson Grange, I. G. Gardner, Master; Salida Grange, Joseph Reyburn, Master; Stanislaus Grange, J. D. Spencer, Master; Turlock Grange, J. W. A. Wright, Master; Waterford Grange, R. R. Warder, Master.

SOLANO COUNTY.—Dixon Grange, J. C. Merryfield, Master; Suisun Valley Grange, R. C. Haile, Master; Vacaville Grange, E. R. Thurbur, Master.

SONOMA COUNTY.—Bennett Valley Grange, Nelson Carr, Master; Bodega Grange, J. H. Hegeler, Master; Cloverdale Grange, Chas. H. Cooley, Master; Healdsburg Grange, T. H. Merry, Master; Petaluma Grange, L. W. Walker, Master, D. G. Heald, Secretary; Santa Rosa Grange, Geo. W. Davis, Master; Sonoma Grange, Leonard Goss, Master; Windsor Grange, A. B. Nalley, Master.

SACRAMENTO COUNTY.—Sacramento Grange, W. S. Manlove, Master.

SANTA CLARA COUNTY.—San Jose Grange, G. W. Henning, Master; Santa Clara Grange, Cary Peebles, Master.

SAN MATEO COUNTY.—Pescadero Grange, B. V. Weeks, Master.

SUTTER COUNTY.—Sutter Grange, W. C. Smith, Master; Yuba City Grange, T. B. Hull, Master.

SANTA CRUZ COUNTY.—Santa Cruz Grange, Benj. Cahoon, Master.

VENTURA COUNTY.—Saticoy Grange, Milton Wasson, Master.

YOLO COUNTY.—Antelope Grange, W. G. Clark, Master; Buckeye Grange, Wm. Sims, Master; Capay Valley Grange, R. R. Darby, Master; Hungry Hollow Grange, G. L. Parker, Master; West

Grafton Grange, A. W. Morris, Master; Yolo Grange, W. M. Jackson, Master. Total, 104.

PAST MASTERS PRESENT.—Napa, W. A. Fisher; San Jose, Oliver Cottle.

MATRONS PRESENT.—Badger Flat Grange, Mrs. S. J. Clarke; Bennett Valley Grange, H. L. Carr; Bodega Grange, R. L. Hegeler; Chico Grange, S. J. Thorp; Cloverdale Grange, E. N. Cooley; Danville Grange, C. A. Wood; Elmira Grange, A. Clark; Grayson Grange, S. M. Gardner; Hollister Grange, S. F. Fowler; Healdsburg Grange, E. E. Merry; Linden Grange, C. E. Wasley; Lodi Grange, E. M. Kearny; Liberty Grange, H. J. Schomp; Merced Grange, L. W. Jolley; Napa Grange, S. C. Baxter; Nord Grange, C. A. Colby; Old Creek Grange, Elizabeth Flood; Petaluma Grange, Jane Walker; Sacramento Grange, F. L. Manlove; Salinas Grange, C. L. Allen; Santa Barbara Grange, L. E. Abbott; Santa Maria Grange, Charlotte Miller; Saticoy Grange, S. E. A. Higgins; Stanislaus Grange, M. A. Spencer; St. Helena Grange, Mrs. Frank Crane; Stockton Grange, A. Wolf; Yolo Grange, Kate Jackson; San Jose Grange, Mrs. O. Cottle.

COMMITTEES.—The following committees were appointed during the session:

*Publication Committee.*—J. D. Spencer, T. A. Garey, A. J. Mothersead.

*Immigration Committee.*—R. C. Haile, W. A. Fisher, Leonard Goss.

*Signal Bureau Committee.*—W. S. Manlove, T. A. Garey, J. W. A. Wright.

*Irrigation Committee.*—H. B. Jolley, E. B. Stiles, Wm. M. Jackson, J. W. A. Wright, T. A. Garey.

*Auditing Committee.*—O. L. Abbott, Nelson Carr, L. W. Walker.

*Committee on Constitution and By-Laws.*—J. D. Fowler, G. W. Henning, E. B. Higgins, W. H. Baxter, I. G. Gardner.

*Committee on Resolutions.*—W. S. Manlove, G. W. Colby, O. L. Abbott.

*Trade and Banks.*—W. A. Fisher, G. W. Davis, N. L. Allen, J. D. Spencer, G. B. Crane, A. T. Dewey, J. J. Hicok, Oliver Cottle, R. C. Haile.

*Education and University.*—J. W. A. Wright, W. H. Baxter, O. L. Abbott.

On the second day the State Grange being opened in due form, N. W. Garretson, Deputy of the National Grange, and Daniel Clark, Master of the Oregon State Grange, and fraternal delegate to this Grange, were introduced by Worthy Master Wright, as follows:

Fellow Patrons of the State of California: A hearty welcome to our first annual meeting. And heartily do we greet you, our brother, who first gave life to the body of our Order on this coast. To this

household of our brotherhood, we welcome you cordially, after your additional labor of love for two months by which you have brought into existence another State Grange out of our lamentable chaos of farmers, which, strange to say, has existed from Adam's day to this. And cordially do we welcome you, my brother, who as the Worthy Master of the new State Grange, represent among us, our monopoly-ridden brothers of Oregon and Washington. We rejoice to have you both with us, that you may share our happiness and our work.

On the 15th of July, three months ago, the State Grange of California was organized with delegates from twenty-eight Subordinate Granges. To-day we meet for fraternal greeting and earnest work, as the representatives of one hundred and four Granges throughout the State of California, while our visiting brother represents sixty-five Granges for Oregon and Washington. Rapid as may seem the growth of our Order upon the Pacific Coast, especially when we remember that the past three months are among the busiest of the year, it has been slow in comparison with its progress throughout the United States. Although our National Grange was first organized December 4, 1867, when it convened in Washington City, January 7, 1873, for its sixth annual session, there were, as officially announced, but one thousand three hundred and fifty-nine Subordinate Granges in the United States, and three in Canada. By our latest official reports, there are now seven thousand three hundred in the United States, and eight in Canada. This shows an increase of some six thousand Granges in nine months time. Nearly half of these, or some two thousand eight hundred, have been added in the last three months; for when our State Grange adjourned in July, the number officially reported was four thousand five hundred and thirty-four. In the month of August alone, eight hundred and twenty-nine Granges were organized in the various States and Territories, and fifty-one in one day. In January last, but ten State Granges had been organized, although Subordinate Granges existed in twenty-two States. To-day there are twenty State Granges, and the Order is found in thirty-one States and three Territories. Nor is it confined to America alone. The farmers of Great Britain have written to our American Granges to know the principles of our organization. They tell us that they too are forming such associations, and wish to make their work conform with ours. Our Ritual is being translated into German, that the farmers of Germany may enjoy the benefits which our Order proposes to secure for its members. So broad then are our principles of unity, harmony and brotherhood, so well do they meet a common want of the human race for social, mental and moral advancement, for improvements in agriculture and in our business transactions, that our noble institution is not only national, but is fast becoming international and cosmopolitan in its character.

Should any still doubt the excellence of our Order to meet the farmers' wants, or dread its secrecy, or fear that it is political, or may in some way interfere with their personal independence, or if any of its other features appear objectionable, when superficially examined, is not this grand rallying of the tillers of the soil under the banner of the Patrons of Husbandry, a sufficient answer to all such

doubts? Has its success ever been surpassed in the history of any secret organization? And this too among farmers, who, as a class, are extremely cautious and slow to move. Had we not found in it all the elements of success, we should long since have abandoned it. But the better it is understood, the more popular it becomes.

We find one of the most attractive features of our Order in this fact: its growth is not confined to any section of our country. While Iowa takes the lead as our banner State, with over 1,800 Granges, the following figures show a corresponding increase of Subordinate Granges in various Northern and Southern States, since the middle of July: Kansas, from 315 to 597; Indiana, from 238 to 435; Ohio, from 72 to 151; Missouri, from 416 to 879; Tennessee, from 50 to 175; Mississippi, from 149 to 378; Alabama, from 14 to 96. This, recollect, is the increase during the last three months. Yes, our brotherhood is equally valued in all parts of our land. It extends from the granite hills of New England to the mountain-girt valleys of the Pacific. Our brothers and sisters are rallying from the rice and cotton, and sugar lands, which are fanned by the balmy breezes of the Atlantic and the Gulf of Mexico, as well as from the grain and stock farms that are swept by the bracing winds of our Northern lakes. And we feel alike toward all the members of our brotherhood. For in the handling of our productions, and in supplying our wants, we have suffered from like impositions and like oppression, and, on common ground, we now seek the same redress, the same independence, to be gained by lawful, peaceful means.

Let our thoughts dwell for a moment on some of our principles and purposes which are liable to be misunderstood and misrepresented. We do not make war against railroads and other internal improvements, but against the spirit of their management. We would rejoice to see in our valleys and mountains a network of railways, and a thorough system of mining, irrigating and navigable canals; they would support and give employment to millions of happy people, and would, when seconded by deep plowing and thorough cultivation, give absolute certainty to calculations on crops and investments; yes, would truly make an earthly paradise of our parched and suffering valleys. We wish to see them succeed. But we do not wish to see them so endowed and managed as to enable those controlling them, to grow rich by preying upon the necessities of our people. We want the water of our State, as well as the air, which the Creator has made the freest of all things on earth, to be kept as free as human laws can make it, consistent with the success of human enterprise, for impartial distribution to supply the wants of our producing classes.

We do not make war upon mere concentrated capital, called, under some of its forms, monopoly. Capital and labor must go hand in hand for the successful development of any country. But we oppose the tyranny of all such monopolies as become oppressive. If we cannot create a monopoly without making it oppressive, we say, "Don't create it." If we cannot correct any existing monopoly so that it will cease to be oppressive, we say, "Put it down, if it can be done."

We do not make war upon just freights and fair profits, but only

upon those which are made exorbitant and burdensome by the men who handle our productions and supply our wants.

We do not wage war against fair rates of interest. But we do not think it is right for the moneyed men of our land to get from twelve to twenty-four per cent. upon their loans, and spend their days in tapestried homes and luxurious offices, while the hard-fisted sons of the soil cannot realize two per cent., nay, cannot realize any profits, as the reward of that earnest and unceasing labor, which furnishes bread for millions of our race.

We would like to see such a division of profits made, that while it would take nothing from the welfare and happiness of the capitalist, it would enable our producing and laboring classes to supply their homes with more of the comforts and enjoyments of life.

We make no war on labor, for the whole Grange movement is in friendship to our laboring, as well as our producing classes.

The truth is, we wage war on no other interests. We only demand our rights, without wishing to trample on any rights of our most exalted or humblest citizens. We are merely unwilling for our farming interests to remain the only ones unprotected, while we have all the bills to pay. It is the inequality, the want of equity, the preferences and privileges of the few over the many, to which we are opposed. A proper equality, equity and fairness, protection for the weak, restraint upon the strong, in short, justly-distributed burdens and justly-distributed power, are American ideas, the very essence of American independence, and to advocate the contrary is unworthy of the sons of an American republic.

Our Order, as has been repeated, is not a political organization. We do not even allow the discussion of political questions inside the Grange; but as farmers, who in the past have been an oppressed class, and have borne our oppression too silently, we are allowed to say this much: If our present system of trade and our present political organizations can be so modified and controlled as to secure what we justly require and demand, we shall be content: but if we find that any system of trade or any political party stands between us and our rights as farmers, we say, in imitation of our brothers in Illinois, "Let them all die." We wish always to bear in mind that we do not expect to accomplish our purposes, as producers, by our own unaided efforts, but we hope our demands will appear so just, when properly understood, that every reasonable and ungrasping capitalist, banker, trader, representative of the press, railroad man, grain-buyer, warehouse-keeper, ship-owner—yes, all who are engaged in the development of our industries—every professional and laboring man; nay, more, every uncorrupt and incorruptible politician and office-holder, will heartily aid us in our work. We need their co-operation; but we candidly confess that, as ours is peculiarly a farmers' institution, we want the aid of most of these classes outside the gate. If they really have the will to help us, they can do so quite as effectually—and perhaps more so—without being allowed to enter the sacred portals of the Grange.

We wish to remove from our hearts all jealousies, and hatred, and bitterness of feeling toward others, and to co-operate cordially with all associations, and men who will sincerely labor with us for

the accomplishment of our purposes, to secure the good of our fellow beings. Especially are we in sympathy with that enterprising representative of the laboring classes of England, Mr. Joseph Arch. We heartily welcome him to America, and hope he will visit our Coast, that he may learn whether the capacities of our climate, soil, and other resources can meet his wants. We should rejoice to be able to furnish homes for tens of thousands of his people.

Indeed, Patrons, pardon me, if, in view of the silent work of reform which is steadily going on throughout our land, I seem to go too far in saying, we have lived to see a day of glory for the farmers of America. It is not here alone that this good work is going on, but throughout the length and breadth of our land, and it is extending to other lands. Yet let us encourage no spirit of boasting. In all due reverence would I remind you of the sacred words, "Glory to God in the highest, peace on earth, good will toward men." But there is a part that remains for us to do. In all its truth, let us practice the advice not to forget the precepts of our Order. Oh, let us remember, at all times, the fraternal tie and all the requirements of the sacred obligations which bind us together. Let it be our study to understand, and our pride to obey them. We should cultivate a spirit of obedience toward those we place in authority. If we think or know a Patron has so far forgotten his duty as to be guilty of a wrong, let us throw a veil of charity over all that has been done amiss. Let us not openly condemn, until he has been proved guilty by the proper authority. Let us remember, it is one of our first duties to protect all our members, however humble may be their position among us, from any misrepresentations, especially from the vile tongue of slander, which may be used against them. Let us ever strive to put the best, rather than the worst, construction upon the acts of every brother or sister of our Order. Let us be up and doing. Be firm, be prudent, be earnest, be true, and success will as surely follow our efforts as the mid-day's sun shall continue to shine.

To insure the highest degree of success we must impress upon our members the vast importance of preserving the secrecy not only of our unwritten work, but of all our business arrangements. Never forget, these are for Grange members only. Secrecy is the invaluable means of keeping our own counsel. Let us continue to work together in harmony, for the accomplishment of our purposes. Let us act, rather than talk. Remember everything depends on action—action—action! Who can tell the good that, with the blessing of Providence, may be accomplished for our race and nation, and for every race and nation by our united efforts, with the aid of all good citizens! Who can tell what the result may be when the nations of the earth shall assemble in 1876 to celebrate in one grand jubilee the hundredth anniversary of American liberty, equality, and independence—the children of Washington, Putnam and Jefferson, our farmer leaders, who nobly led American farmers a hundred years ago!

Brothers and sisters, again congratulating you on the solid work accomplished since we last met, let me express to you my heartfelt thanks for your undeserved kindness toward myself personally. I can only assure you that I have endeavored to labor faithfully to

redeem my pledge, that I would perform the duties of this responsible position to the best of my ability during my short term of office. Pardon me for any errors I may have committed in serving you. Believe my assurance, that my heart and hand are fully with my brother farmers in this work, and ever shall be.

We declare to the world, that "Human happiness is the acme of earthly ambition," and that "Knowledge is the foundation of happiness." We should ask no greater happiness for our future lives than successful labor, wherever duty calls, with our fellow Patrons of Husbandry, for the good of all mankind. For my own part, I confess that never have I enjoyed the true happiness of life more fully than I have in the performance of the duties which have fallen to my lot. During the few remaining days of my term of office, let me feel assured of your kind forbearance and the constant assistance of your valuable counsels.

I have the pleasure of introducing to you Bro. Daniel Clark, Worthy Master of Oregon and Washington State Grange, who comes with Brother Garretson as fraternal delegate to our present session.

Bro. Clark thanked the brethren for the hearty welcome extended, and congratulated them on their remarkable success in this State. The movement is a grand one, and we hope to accomplish great things for the producers of this coast and nation. As fraternal delegate from Oregon and Washington Territory, he was here to cement yet more closely the relationship between the farmers of the different sections of our great Pacific Slope.

He will be able to take back a report that shall make glad the hearts of the people up North. The great wall of partition has been broken down, and henceforth we will all work as one people. He gave every assurance of hearty co-operation on the part of the Patrons of his jurisdiction in all matters pertaining to the interest of the Order.

Bro. Clark was followed by Deputy Garretson, who said:

It was not necessary for him to repeat assurances of his pleasure at meeting us again. He could not express his feeling—was not gifted with an eloquent tongue. He rejoiced in our success. Four months ago this movement in this State was in embryo—the first Subordinate Grange was just organized. Now, behold! Subordinate Granges extend along a line from north to south a distance of seventeen hundred miles, from San Bernardino in Southern California to Dayton in Washington Territory. They are planted for the redemption of humanity.

On going to Oregon he found twenty Sub-Granges ready to organize. They take hold with a will—they are baptized with the spirit of reform. He found, four hundred miles in the interior, a fertile belt of country well populated, with every natural facility for home making and fortune making, yet in a most deplorable condition. The Columbia river is their only outlet to the ocean. Its falls had been seized upon by a monopoly, the Oregon Steam Navigation Company, and these farmers there were bottled up and corked

in. While the government has been building railroads and princely monopolies, it has neglected the husbandmen of the north. They look to this jurisdiction to help them secure an appropriation to open the Columbia river, and to relieve the Willamette river of the obstruction to navigation. He thanked the Grange again for their greeting, and begged that, while others were laboring in the field, he might be permitted to retire to a fence corner.

The Committee on Transportation and Legislation reported as follows:

Your committee, to whom was referred that portion of the "Declaration of Purposes of the State Grange" of California having reference to the subject of transportation and legislation, beg leave to report, first: It has been said that "cheap transportation of persons and property is a national necessity." Nowhere can the force of this axiom be more fully realized than here in our favored State. With a territory great in extent, affording within its limits the productions of both torrid and temperate zones, with a climate varied as its productions, and with a population gathered from all parts of the globe, we can readily understand how facilities for bringing producer and consumer together will contribute to our comfort and convenience. Our wheat, our wool, our wines, our fruit, our minerals, all sources of wealth, health and luxury, must be transported either in a raw or manufactured state; to fetch and carry them, so that the greatest good will ensue to the greatest number, is a study well worthy of the political economist, and its solution will remove an oppressive burden which now hangs like a millstone around the neck of the producer of our State. Our present avenues for transportation of freight are either insufficient or do not perform their proper work. Our inland water courses are blockaded for months during the dry season by sand bars and shoals. The exorbitant rates in many cases charged for transportation on railroads make the cost of moving our crops to market almost prohibitory, and in years of plenty the producer can scarcely realize the cost of production. These things, with the unjust discrimination sometimes made, cause fluctuations, which at times unduly excite, at other times depress and destroy the agricultural and manufacturing interests of our State, and have a tendency even to depopulate it.

While we recognize in the railway an effectual instrument to aid in developing the agricultural resources of the State, and believe that the public interests of the country and its producers would be subserved by fostering the further development of the railway system, provided such a judicious management can be obtained as will secure equitable and just treatment in the way of fares and freight to all localities through which they pass, yet we are satisfied that the present system of building and managing railroads is injurious to the best interests of the producers:

1st. In companies having such special privileges granted them as enable them, after obtaining large subsidies and stock subscriptions from individuals, corporations and counties, to depreciate the value of stock to such an extent as to enable an interested ring to secure the entire control of the road and deprive those who aided in

its construction, by furnishing funds, from having any voice in the management of it. Then giving this ring the power to build and equip the road at a fictitious cost, the profits of which go into their own pockets, and farther permitting them, in order to have large dividends, to compel the producer, consumer and traveler to pay excessive fare and freight on such road.

2d. In permitting the consolidation of what should be rival lines in our State, inasmuch as such action is contrary to public policy in building strong monopolies which defy competition, facilitates the charging of exorbitant rates and discriminates unjustly in favor of or against localities, and enables such monopolies to attain their objects, by introducing in our legislative and judicial halls, and by the use of our safeguards for their own selfish ends, to carry out a policy which builds up the carrier at the expense of the producer or consumer. Farmers should encourage the opening and establishing of new routes, under proper restrictions, and retain controlling interest in them. Canals from interior points to communicate with our navigable streams should be constructed; narrow-gauge railways, so much cheaper in construction and operation than the present broad-gauge, are well adapted to cheap transportation, and would help meet the exigencies required. All farmers, as well as Patrons of Husbandry, should unite in an effort to secure a reduction of freight and fare and charges on inland as well as ocean routes, and withhold their voice, their votes and subscription from all transporting corporations which will not agree that such uniform, equitable rates shall be fixed by the State authorities as will afford a fair remuneration to them, and, at the same time, will not be an oppressive burden to the producer and consumer.

Another and true way to correct and alleviate the present trouble and assist the producer of this State, would be to create a home consumption for our products by encouraging and drawing to us manufactories. These, by affording us consumers at home, would do away with all need of transportation of much that is now surplus. If a moiety of the subsidies, by farmers to railroads in this State, had been invested in manufactories, our population would have been so increased that the home market for produce would be double what it is now. If the demand for transportation was curtailed this much, the surplus we have to spare would find a ready market at compensating rates.

The subject of oceanic and internal transportation is of such a varied nature and of such vast importance, that your committee have approached it with reluctance. Especially as the whole subject is now in the hands of the special committee of the United States Senate, who, with a great deal of care and considerable expense, are now gathering facts and statistics to make a report which will, no doubt, be made public in time to enable us to derive as much or more real information and benefit therefrom, than from any report your committee, with the limited means at their command, could possibly make.

The agriculturists of this as well as other States, may justly complain of the unequal burdens imposed upon them for the support of State and Federal governments, while they receive no more, and in many cases not near so much, care and protection from the Govern-

ment as other industries; yet the statistics show the producers (we include in this class, the farmer, the stockman, the fruit-grower and the mechanic), either directly or indirectly, pay nearly all the taxes that are required for the machinery of the Government. Our lands are taxed, our stock is taxed, our crops are taxed, our improvements are taxed, and in addition to this we pay most of the tax and tariff which is required by the Government from manufacturers. We pay in addition to the cost of transportation on all articles which are brought from abroad, whether of luxury or comfort, the revenue which the Government receives from their importation.

The capitalist who has money invested in bonds or other securities, or is engaged in manufactures, compels the party who uses or consumes the same to pay all the tax which is imposed on him, so that it matters not to him how excessive or onerous the tariff may be. All he has to do is to add the percentage necessary to cover this expense and collect it without diminishing his profits. The Government has fallen into the hands of the consumers rather than the producers of the country, and per consequence a system of unjust discrimination has been adopted and carried out, which makes the producers mere hewers of wood and drawers of water, to their more favored fellow citizens.

This state of affairs has been brought about mainly by the fact that the producers, as a class, have had their time so occupied with the attention necessary to the successful management of the particular industry in which they are engaged, that they could not or have not taken that active part in the administration and control of State and National affairs which they should. Demagogues have usurped power; chicanery and fraud have been successfully used to control the masses; party tactics and selfish intrigue have been permitted to usurp the place of brain and muscle.

The remedy for this is for the producers to arouse from their lethargy, to awake from their slumbers, and not only assist but carry out the measures necessary to reform these abuses. Let their power be seen, and felt, and heard in every part of our Government; in the administration of their local affairs, in our legislative forums, in our judicial halls. Let the mechanics and farmers see to it that none but good, honest and true men fill our State and county offices, none but the true representatives of our interests appear for us either in our State or National capital, men who are closely identified with the bone and sinew of the land, who have suffered from the same ills as ourselves, who have felt the crushing, grinding power of the monopolies which have weighed us down.

We respectfully submit as the most practical way to accomplish these objects and secure the reforms we need, that such legislation shall be had as will make in each county the District Attorney ex-officio chairman of the Board of Supervisors, with the power to veto all appropriations made by the Board for the payment of moneys which in his judgment are illegal or not actually necessary for public uses. The District Attorney to be liable on his official bond for any malfeasance in office while acting as Chairman of the Boards. This, we believe, would effectually check the extravagant and illegal appropriations so often made, and provide for the impartial action of bodies which combine the functions of the legislative, judicial

and executive branches of government without, in many cases, being able to properly discharge the duties of either.

Again, believing as we do, that the subject of freights and fares of railroads should be controlled by the Legislature, their rights to do so having generally been admitted under those powers which give the States the right to compel common carriers to establish reasonable rates of freight or fare (the Supreme Court of Minnesota has so decided, and the statutes of New York and Massachusetts expressly declare it), we, therefore, propose that our Legislature at its next session, do establish a uniform standard of fares and freights on the railroads and steamboats of this State, which shall give a reasonable and just remuneration for the distance traveled and service performed. These rates to be conclusive and absolute, but subject to revision at specified times by the Legislature, and that a commission of three or five tax-paying citizens be appointed by the Legislature, whose duty shall be executive and supervisory, to whom shall be referred all matters of controversy growing out of any illegal charges, or arbitrary and oppressive acts on the part of railways or steamers, and who shall see that these carriers comply with the requirements of their charters, and perform all the services for which they were created. The commission would afford protection and redress to every individual having dealings with the companies, without obliging them to apply to the courts at great expense or delay.

In order to secure more uniform and equal taxation, we recommend that the duties enjoined upon our assessors be more definite and specific, and penalties be inflicted upon them when it can be shown that they have made unfair or unjust discrimination in fixing valuation or assessing land and property in the same locality, or when they consent to receive any special favors from large property holders or tax payers, even if it is but a railroad pass.

We recommend that our representatives, both at Sacramento and at Washington, be petitioned to interfere in our behalf, and redress our grievances by carrying out the measures proposed, or if the plans suggested are not practicable, or will not have the desired effect, let them devise some other way by which taxation shall be reduced and made uniform and equal; freight and fares be regulated so as to prevent unjust discrimination and oppressive rates; additional facilities for transportation be encouraged and built up, and the agricultural and mechanical industries of our country receive more fostering care from the heads of our government.

Adopted.

J. M. HAMILTON,  
T. H. MERRY,  
G. W. HENNING.

The Committee on Irrigation reported as follows:

We find it impracticable at this time, even if we wished to do so, to report the draft for a bill for presentation to the Legislature of this State, providing for a general system of supplying water for irrigating, mining, and other purposes. The draft for such a bill, is, from the nature and novelty of the subject to be treated, a work difficult in itself, and requiring, in its proper execution, a more accurate judgment, greater skill and a more thorough knowledge of leg-

isolation than your committee feel that they possess. After mature deliberation, we have reached the conviction that a general bill, applicable to the whole State, can, and ought to be prepared, perfected, and enacted into a law, having for its objects the utilizing of all the inland waters of the State, and their uniform and equitable division and distribution, under the authority and control of the State, among the actual land owners of the State, regardless of whether such lands yield to the hand of industry precious metals only, or the less precious, but far more indispensable article of bread. And to accomplish these ends we recommend the appointment of a committee by this State Grange, to be composed of five members, with authority to prepare, or cause to be prepared, the draft for a bill to be presented to the next Legislature, and in that regard to expend such sums of money as they shall deem to be necessary; and we further recommend that the several Subordinate Granges of this State shall petition the next Legislature of California for the enactment of a general law, having for its design the carrying into effect the objects above mentioned.

Recognizing the natural division of our seasons into dry and rainy, and that the farmers of the State are wholly dependent for remunerative crops upon a sufficient supply of water—and recognizing and looking fully in the face the further fact, that nearly all of the inland waters of the State, available for the purposes of irrigation, are now under either the practical or asserted control of corporations, or confederated capital, in some form, we earnestly recommend the adoption of the following declaration of principles, as expressive of our purposes in that regard:

1st. We hold that the inland waters of this State, not claimed by the general government for navigation purposes, its lakes, rivers and streams, are, and of right ought to be, the property of the State, or of the people thereof, subject to their use and control, through their creature, the Legislature of the State, and that each inhabitant of the State is of right as much entitled to the use and benefit of his equitable proportion of the inland waters of the State, as he is to a sufficiency of the free air of heaven.

2d. That the asserted proposition, that a few, or any number of men, can, under the forms and privileges of a corporation, lay claim to, and hold, as private property, the first right, or exclusive privilege to use, for their own gain, to the impoverishment of the general public, any of the inland waters of this State, is false. That it is indefensible in law or equity, and an unblushing outrage on the people, and especially the farmers of this State.

3d. That it is not only the right, but the duty of the Legislature of this State, to at once take and retain the control of all the inland waters of this State, and by a general law, so far as it does not conflict with any of the rights of the general government, provide the mode and means for dividing and surveying the whole State into Irrigation Districts, and of distributing under fixed, equitable rules, the waters of each District among the land and mine owners thereof, whose land and mines are susceptible of being advantageously supplied with water. That the State should pay the cost of laying out and surveying the several districts; that the lands and mines of each district, susceptible of being advantageously supplied with wa-

ter, should, by a tax levied thereon, pay for the construction of, and keeping in repair, the canals and other means of conveying the water, and for that purpose each district should be authorized to issue its bonds. And further, that in order to secure the inhabitants of this State in their right to the use of the inland waters therein, the Legislature should, at its next session, provide a way for condemning every and all actual asserted or pretended prior right, privilege or franchise to, or in the use of any of the inland waters of this State, whether held or claimed by individuals or corporations, and the same should be condemned to the public use of supplying the lands and mines of this State with water, and the price of the thing condemned should be paid out of the District fund.

All of which is respectfully submitted.

H. B. JOLLEY,  
WM. M. JACKSON,  
EDWIN B. STILES.

Brother Stiles offered the following resolutions:

Resolved—1st. That the Committee on Irrigation proceed, immediately after the adjournment of this State Grange, to provide or cause to be provided, for presentation to the Legislature of the State of California, at its coming session, a bill founded upon the general principles laid down in their report, this day offered to the State Grange, providing for a general system of Irrigation throughout the State.

2d. That the said Committee be, and are hereby instructed, to provide printed petitions asking the Legislature to pass a law for a General System of Irrigation throughout the State, and cause the same to be distributed throughout the State to the Subordinate Granges, and that each Subordinate Grange be requested to appoint a committee to circulate the same, and obtain the largest amount of signatures possible to the same, and that the same be returned to the Worthy Secretary of the State Grange, prior to the 25th day of November, 1873, and by him returned to the Committee on Irrigation.

3d. That it be made the special duty of each Master of Subordinate Granges to impress upon the members of his Grange the great importance of immediate action; to the end that any bill presented to the Legislature may have the full benefit of all the influence which this State Grange can exert, and an influence which even political demagogues dare not disregard.

On Friday, 17th, the election of officers for the ensuing two years was held, and resulted as follows:

*Master*—J. M. Hamilton, Guenoc, Lake County. *Overseer*—O. L. Abbott, Santa Barbara. *Lecturer*—J. W. A. Wright, Turlock, Stanislaus County. *Steward*—N. L. Allen, Salinas. *Assistant Steward*—Wm. M. Jackson, Woodland. *Chaplain*—I. C. Gardner, Grayson. *Treasurer*—W. A. Fisher, Napa. *Secretary*—W. H. Baxter, Napa. *Gate Keeper*—R. R. Warder, Waterford, Stanislaus County. *Ceres*—Mrs. G. W. Davis, Santa Rosa. *Pomona*—Mrs. S. C. Baxter,

Napa. *Flora*—Mrs. R. S. Hegeler, Bodega. *Lady Assistant Steward*—Mrs. S. M. Gardner.

A recess was ordered, during which Worthy Master elect, on behalf of committee appointed for that purpose, presented to Bro. N. W. Garretson, Deputy Master of National Grange, a beautiful silver service, as a testimonial of appreciation and fraternal regard. Bro. Garretson responded briefly as follows:

Accepting then this precious offering as a testimonial, not only of your loyalty to the principles that I officially represent, but also of your kind appreciation of my feeble services in their establishment on this coast, I tender you in the name of the National Grange of our Order, and also in my own behalf, unaffected and unmeasured thanks. I shall preserve with care this gift, that is rendered thrice precious by the recollections of this day, and the noble patronhood of California. With this valued token of your regards I shall soon pass your great mountain chain, from the lofty summit of which I may for the last time look into the valleys of this coast; the abodes of those I have learned to love so well. The thought of parting with them saddens me, even now, for I shall leave my heart behind. I shall go from you to gather with the patron hosts of the great Mississippi Valley, to join in their harvest song and to sit down at their harvest feasts. Then, I will speak of you, and of your loving hearts, and words of cheer. And when old winter shall gather about him the northern winds, and sweep down in snowy tempests upon my prairie home, I will gather my little ones around the fire-side and talk of this coast. I will tell them of the loving and generous dwellers here, and how pained I was to part with them. I will show them this beautiful cane, from the brothers of the State Grange of Oregon, and also these jewels, the gift of my sisters there. I will then point to this solid silver bar, the product of your own fair State and the valued and valuable testimonial of your regards, and before laying my little ones down to sleep, and while their infant lips are employed with their evening prayer they will think of you (and I of my father's friends). And when months and years shall have come and gone, and I perchance shall be forgotten here, if in the stillness of the night, you should hear whispered at your pillow in accents of gratitude and love a friendly presence near—be not afraid, for it will be me. God bless you.

The silver service was all of modern style and of exquisitely wrought patterns, consisting of forty-three pieces, the whole laid in a large and substantial leather-bound case. In addition to this was a butter dish which attracted much attention for its elegance and novelty of construction.

After recess the Grange proceeded to elect an Executive Committee for the ensuing term, as follows:

J. M. Hamilton, W. M., chairman, Lake county; J. G. Gard-

ner, Stanislaus county; J. C. Merryfield, Solano county; H. B. Jolley, Merced county; Thos. A. Garey, Los Angeles county; G. W. Colby, Butte county; A. B. Nally, Sonoma county.

The following resolutions, offered by W. H. Baxter, were adopted:

Resolved, That a committee of three be appointed on the subject of agricultural education. Said committee to inquire particularly into the Agricultural Department of the State University—what improvements, if any, should be made, and what legislation, if any, is required to secure to the farmers of the State the full benefits of the Agricultural College grant.

Resolved, That the true meaning and intent of the Congressional grant (see Act of eighteen hundred and sixty-two), was to establish primarily, "Agricultural" or "Mechanics Arts" Colleges, and that the funds derived therefrom should be first applied to these purposes, and that the State should render such aid as may be necessary. Such colleges should be mainly under the control of men engaged in these pursuits, and should be practical as well as theoretical.

J. W. A. Wright, W. H. Baxter, and O. L. Abbott, were appointed on this committee.

The Grange then proceeded to the installation of officers.

Previous to the ceremony of installation, a richly-mounted gold-headed cane was presented to Worthy Master Wright, by the Executive Committee, as a token of fraternal regard and appreciation of his services.

In retiring, Worthy Master J. W. A. Wright, spoke as follows:

Having been called to labor in another portion of the field, and while I am willing to serve you wherever I can, I confess to a feeling of no small relief, now that I surrender into most competent hands the very trying and laborious duties of Master of the State Grange of California.

And to you, my brother, who relieve me, I would say: We are not yet safe beyond the dangerous shores of our harbor. Keep a sharp look-out for hidden rocks and reefs. We are on a treacherous coast for so large a ship as ours. Storms may arise at any hour. But when they come, stand at the helm, and see that all our officers and crew shall do their duty. I am sure you will.

You will find that our ship is staunch and true. Be vigilant that none come on board who have no right to be in our counsels. Should any come who have no right to be here, let them understand that if you find they are the cause of any storms likely to prevent a safe voyage, you will make Jonahs of them all.

May success attend your efforts, our brother from Oregon, in the new field over which you have been called to preside. Assure our brothers of your jurisdiction, when you return to them, that the

Patrons of California will cordially co-operate with them in any measures that can secure our mutual interests. Your welfare is ours. Success and happiness attend you, our brother from Iowa, on your return to a joyous home. May your useful life long be spared, that you may continue to labor, as we are sure you have among us, with an eye single to the good of our Order.

To you, brothers and sisters of San Jose Grange, we return our thanks for the courtesies you have shown us during our session. With all my heart, I thank you for the handsome and valued testimonial of your regard.

To all of you, my brother officers and friends, at this parting hour, my feelings go out in earnest sympathy and fraternal love, strengthened by the memories of the past. Believe me, I shall ever be willing to labor with you in any part of our symbolic field for the successful accomplishment of our purposes. Let us remember, my brothers and sisters, "a good name is rather to be chosen than great riches, and loving favor rather than silver and gold."

Accept my thanks for all your fraternal kindness toward me. God bless and preserve you all, and grant continued prosperity to our cause.

Brother, I cheerfully transfer to you the gavel, as Master of the State Grange of California.

Worthy Master Hamilton made some feeling and appropriate remarks on taking his seat.

Dr. E. S. Carr, Professor of Agriculture of the California State University, (Worthy Lecturer of Temescal Grange), gave an interesting address, a portion only of which we are permitted to present to our readers:

In coming before the Patrons of Husbandry, I lay down the role of instructor, and sit as a learner in the common school of experience—as a fellow laborer with you for a common end, viz: the advancement of the industrial classes. I have been about the State a good deal in pursuance of my duties as Agricultural Professor in the People's University, finding more opportunities to learn than to teach, and I have learned much of the difficulties you have to contend with; perhaps I have seen more plainly than you could yourselves that the greatest was the lack of ready, trained intelligence in meeting those difficulties, or in other words, allowing the brains of others to use your hands for their own, rather than your benefit. Here as elsewhere, labor has been a blind giant, conscious of his strength, yet impotent to use it for his own advantage. And here as elsewhere, the giant's eyes are opened at last, to see how little mere strength is worth, without skill to direct and utilize it.

Dr. Carr then proceeded to show that "education" must go into the ballot, before the laboring man, even in America, could maintain his personal and industrial rights; because it is the key to order and organization. Intellectual faculty is capital; it is a blessed and most hopeful sign of the times that men are organizing everywhere, not only for relief and protection, but for improvement and social unity. The speaker drew a vivid picture of the disabilities of agricultural

laborers in England, and showed how much they had already accomplished by peaceable co-operation. Chancellor Lowe struck the key-note of their position, when he said in the British Parliament: "Let us educate our new masters." D'Israeli, speaking of the first efforts of this patient, long-suffering class toward their own emancipation, said: "We have long been mortgaging industry to protect property, and the hour of foreclosure has come."

The great watchwords of the time are education and association. Both these desiderata are fully recognized in this organization, so unprecedented in its growth, so beneficent in its aims, so wide reaching in its influence. Of all combinations originating under strong necessities for resistance, it is the least revolutionary, the most patient and progressive. It is no part of our business to foster enmities and widen differences between capital and labor—but on the contrary to learn how these can be associated into a true equality. Capital in the hands of educated labor is not one tool, but many, the grandest piece of its complex machinery. The increasing subdivision and specialization of labor is a sufficient guaranty that the principles of co-operation will never work adversely to the interests of capital.

These views were amply and variously presented and illustrated in their educational, political and social aspects. While the Granges would never become political in a narrow and partisan sense, any more than churches are, the speaker said he believed they were destined to become an immense power in the purification of our politics by carrying into them a higher sense of responsibility, and the more direct and constant influence of our best womanhood.

Resolutions complimentary to Bro. Daniel Clark, W. M. of Oregon, and to Bro. N. W. Garretson, Deputy of the National Grange, Patrons of Husbandry, were unanimously adopted.

It was moved by J. W. A. Wright that the State Grange of California include in its memorial to Congress a petition for the requisite appropriations to improve the navigation of the Columbia and Willamette rivers, as such improvement is absolutely necessary to relieve the farmers, who depend upon them as commercial avenues, from the oppression of existing monopolists. Adopted.

The following resolutions were also offered by Bro. Wright:

Resolved, That the State Grange of California is in full sympathy with the mission to this country of Mr. Joseph Arch of England, and that we cordially invite him to visit our Pacific Coast with a view to bringing among us immigrants from the laboring classes of Europe, whom he represents.

Resolved, That the Committee on Immigration be instructed to communicate this invitation to Mr. Joseph Arch, and report his answer to the Executive Committee. Adopted.

State Agent, G. P. Kellogg, and Mr. Walcott, of E. E.

Morgan's Sons, were present, by invitation, during a recess in the evening, and enjoyed a social interview, after which the State Grange was formally adjourned.

### CHAPTER XIII.

#### CONSTITUTION OF THE CALIFORNIA STATE GRANGE, PATRONS OF HUSBANDRY.

ARTICLE I.—This Grange shall be known and designated as the California State Grange of the Patrons of Husbandry.

ARTICLE II.—The membership of the State Grange shall consist of Masters of the Subordinate Granges and their wives, who are Matrons. Past Masters and their wives who are Matrons, are honorary members, and are eligible to hold office, but not entitled to vote.

ARTICLE III.—Section 1. The officers of State or Subordinate Granges shall consist of and rank as follows: Master, Overseer, Lecturer, Steward, Assistant Steward, Chaplain, Treasurer, Secretary, Gate Keeper, Ceres, Pomona, Flora, and Lady Assistant Steward. It is their duty to see that the laws of the Order are carried out.

Sec. 2. In the Subordinate Granges they shall be chosen annually; in the State Grange once in two years. All elections to be by ballot, and a majority shall elect. Vacancies by death or resignation to be filled at a special election at the next regular meeting thereof—officers so chosen to serve until the annual meeting.

Sec. 3. There shall be an Executive Committee of the State Grange, consisting of six members, whose term of office shall be two years, three of whom shall be elected each year.

Sec. 4. The officers of the respective Granges shall be addressed as "Worthy."

ARTICLE IV.—The State Grange shall hold its regular annual meetings on the first Tuesday in October, at such place as the Grange may from time to time determine. Special meetings may be called by the Executive Committee, by giving written notice to each Subordinate Grange, thirty days preceding, or by a vote of the Grange at a regular meeting.

ARTICLE V.—Section 1. One third of all Subordinate Granges entitled to representation, shall constitute a quorum for the transaction of business.

Sec. 2. The Ritual adopted by the National Grange, shall be used in all Subordinate Granges, and any desired alteration in the same must be submitted to, and receive the sanction of the National Grange.

ARTICLE VI.—Section 1. Any person interested in agricultural pursuits, of the age of sixteen years (female), and eighteen years (male), duly proposed, elected, and complying with the rules and regulations of the Order, may be admitted to membership and the benefit of the degrees taken. Every application must be accompanied by the fee of membership. If rejected, the money will be refunded. Applications must be certified by members, and balloted for at a subsequent meeting. It shall require three negative votes to reject an applicant.

Sec. 2. No member who is not actually engaged in agricultural pursuits, shall hold office in this Grange.

Sec. 3. No person shall hold at one time more than one office provided for by this Constitution.

ARTICLE VII.—The minimum fee for membership in a Subordinate Grange shall be, for men, five dollars, and for women, two dollars, for the four degrees, except charter members, who shall pay—men, three dollars, and women, fifty cents.

ARTICLE VIII.—Section 1. The minimum of regular monthly dues shall be ten cents from each member, and each Grange may otherwise regulate its own dues.

Sec. 2. The Secretary of each Subordinate Grange shall report quarterly to the Secretary of the State Grange, the names of all persons initiated or passed to higher degrees.

Sec. 3. The Treasurer of each Subordinate Grange shall report quarterly; and pay to the Treasurer of the State Grange the sum of one dollar for each man, and

fifty cents for each woman initiated during that quarter; also, a quarterly due of six cents for each member.

Sec. 4. The Secretary of the State Grange shall report quarterly to the Secretary of the National Grange the membership in this State, and the degrees conferred during the quarter.

Sec. 5. The Treasurer of the State Grange shall deposit to the credit of the National Grange of Patrons of Husbandry with some Banking or Trust Company in New York, (to be selected by the Executive Committee,) in quarterly installments, the annual due of ten cents for each member in this State, and forward the receipts for the same to the Treasurer of the National Grange.

Sec. 6. All moneys deposited with said company shall be paid out only upon the drafts of the Treasurer signed by the Master, and countersigned by the Secretary.

Sec. 7. No State Grange shall be entitled to representation in the National Grange, whose dues are unpaid for more than one quarter.

Sec. 8. The fiscal year of this and Subordinate Granges shall commence on the first day of January, and end on the last day of December in each year.

ARTICLE IX.—Section 1. Reports from subordinate Granges relative to crops, implements, stock, or any other matters called for by the National Grange, must be certified to by the Master and Secretary, and under seal of the Grange giving the same.

Sec. 2. All printed matter on whatever subject, and all information issued by the National or State to Subordinate Granges, shall be made known to the members without unnecessary delay.

Sec. 3. If any brothers or sisters of the Order are sick, it shall be the duty of the Patrons to visit them, and see that they are well provided with all things needful.

Sec. 4. Any member found guilty of wanton cruelty to animals shall be expelled from the order.

Sec. 5. The officers of Subordinate Granges shall be on the alert in devising means by which the interests of the whole Order may be advanced; but no plan of work shall be adopted by State or Subordinate Granges without first submitting it to, and receiving the sanction of, the National Grange.

ARTICLE X.—Section 1. All charters and dispensations issue directly from the National Grange.

Sec. 2. Nine men and four women having received the four Subordinate Degrees, may receive a dispensation to organize a Subordinate Grange.

Sec. 3. Applications for dispensations shall be made to the Secretary of the National Grange, and be signed by the persons applying for the same, and be accompanied by a fee of fifteen dollars.

Sec. 4. Charter members are those persons *only* whose names are upon the application, and whose fees were paid at the time of organization. Their number shall not be less than nine men and four women, nor more than twenty men and ten women.

Sec. 5. Fifteen Subordinate Granges working in a State, can apply for authority to organize a State Grange.

Sec. 6. When State Granges are organized, dispensations will be replaced by charters, issued without further fee.

Sec. 7. All charters must pass through the State Granges for record, and receive the seal and official signatures of the same.

Sec. 8. No Grange shall confer more than one degree (either *First, Second, Third or Fourth*) at the same meeting.

Sec. 9. After a State Grange is organized, all applications for charters must pass through the same and be approved by the Master and Secretary.

ARTICLE XI.—The duties of the officers of the State and Subordinate Granges shall be prescribed by the laws of the same.

ARTICLE XII.—Section 1. The Treasurers of the State and Subordinate Granges shall give bonds to be approved by the officers of their respective Granges.

Sec. 2. In all Granges bills must be approved by the Master, and countersigned by the Secretary, before the Treasurer can pay the same.

ARTICLE XIII.—Religious or political questions will not be tolerated as subjects of discussion in the work of the Order, and no political or religious tests for membership shall be applied.

ARTICLE XIV.—Any brother or sister who is in good standing, clear of the books of the Grange, and who has attained to the Fourth Degree, is entitled to a

withdrawal-card, upon the payment of the sum of one dollar. Persons bearing such cards may be admitted, without additional fees, to membership in another Subordinate Grange, but shall be subject to the same form of petition, examination and ballot, as those first applying for membership, except that a majority vote shall elect them.

ARTICLE XV.—Persons making application for membership in our Order shall apply to the Subordinate Grange nearest to them, unless good and sufficient reasons exist for doing otherwise. In such cases, the Grange to which application is made, shall judge the reasons, and may consult the Grange nearest the applicant.

ARTICLE XVI.—It shall be lawful for Subordinate Granges to form themselves into Councils for the purpose of facilitating the transaction of business, buying, selling and shipping, or such other purposes as may seem for the good of the Order. They shall be governed, and the membership regulated, by such laws as the Council may, from time to time, make, not in conflict with the Constitutions of the National and State Granges. They may elect a business agent to act in concert with the Executive Committee; and it shall be their duty to inform the Master of any irregularities practiced by Deputies within their jurisdiction.

ARTICLE XVII.—Section 1. The Executive Committee shall be empowered to try and suspend from office any officer of the State Grange who may prove inefficient or derelict in the discharge of his duty—subject to appeal to the ensuing session of the State Grange.

Sec. 2. A Master of a Subordinate Grange is amenable to a Court constituted by the Grange of which he is a member, and an appeal lays from such Court to the State Grange.

ARTICLE XVIII.—This Constitution may be amended at any regular meeting of the State Grange, provided that any proposed amendment shall have been presented to the Executive Committee, and by it reported to the Masters of Subordinate Granges, three months previous to the meeting of the State Grange.

#### BY-LAWS OF THE CALIFORNIA STATE GRANGE.

ARTICLE I.—Section 1. It shall be the duty of the Master to preside at all meetings of the Grange; to see that all officers and members of committees properly perform their respective duties; to see that the Constitution of the National Grange, the By-Laws of this State Grange, and the usages of the Order, are observed and obeyed; to sign all drafts upon the Treasury, and to perform all other duties usually pertaining to such office.

Sec. 2. It shall be the duty of Masters of Subordinate Granges to take charge of all books and papers containing the work of the Order, private instructions, etc., and they shall not allow the same out of their possession, except for use in the Grange.

Sec. 3. It shall be the duty of the Overseer to assist the Master in preserving order; to preside over the Grange in the absence of the Master, and in case of the vacancy of the office of Master, he shall fill the same until the next annual meeting.

Sec. 4. The duties of Lecturer shall be such as usually devolve upon that officer in a Subordinate Grange. He shall also visit Subordinate Granges throughout the State, when requested to do so by the Executive Committee.

Sec. 5. It shall be the duty of the Steward to have charge of the inner Gate, and perform such other duties as are required by the Ritual.

Sec. 6. The Assistant Steward shall assist the Steward in the performance of his duties.

Sec. 7. The Secretary shall keep an accurate record of all proceedings of the Grange, make out all necessary returns to the National Grange, keep the accounts of the Subordinate Granges with the State Grange, and pay over quarterly to the Treasurer all moneys coming into his hands and take his receipt for the same. He shall also keep a complete register of the names and numbers of all Subordinate Granges, and the names and addresses of Masters and Secretaries.

Sec. 8. It shall be the duty of the Treasurer to receive all moneys, giving his receipt for the same; to keep an accurate account thereof, and pay all orders of the Grange signed by the Master and Secretary; to render a full account of his

office at each annual meeting, and deliver to his successor in office all moneys, books and papers pertaining to his office; and he shall give bonds in a sufficient amount to secure the money that may be placed in his hands—said bonds to be approved by the Executive Committee.

Sec. 9. The Treasurer of each Subordinate Grange shall report quarterly, and shall pay to the Secretary of the State Grange the sum of one dollar for each man and fifty cents for each woman initiated during the quarter; also a quarterly due of six cents for each member. He shall send at the same time a duplicate of his report to the Secretary of the State Grange. The Treasurer of the State Grange shall send a receipt to Treasurers of Subordinate Granges, and a duplicate to the Secretary of the State Grange.

Sec. 10. The Treasurer of the State Grange shall keep his balance with the Grangers' Bank of California.

Sec. 11. The Treasurers and Secretaries of Subordinate Granges shall file copies of their quarterly reports certified by the Master.

Sec. 12. The Gate Keeper shall see that the Gates are properly guarded, and shall have charge of all property committed to his keeping.

ARTICLE II.—Section 1. All Committees, unless otherwise ordered, shall consist of three members, and shall be appointed—two by the Master and one by the Overseer. All Committees shall be composed of both brothers and sisters, unless otherwise specially provided.

Sec. 2. At the regular annual meeting a Committee on Finance shall be appointed, whose duty it shall be to audit all accounts previous to their being paid. To them shall be referred the reports of the Secretary and Treasurer for examination.

Sec. 3. The Executive Committee shall consist of the Master, who shall be Chairman, and six members elected by ballot, who shall hold office for two years, three being elected each year. But no two shall be elected from the same county. They shall have authority to act on all matters of interest to the Order, when the State Grange is not in session; shall provide for the welfare of the Order in business matters, and shall report their acts in detail to the State Grange on the first day of its annual meeting. They shall also make such report at special meetings of the State Grange as the good of the Order may demand.

Sec. 4. The Executive Committee shall hold its regular meetings quarterly on the first Tuesday of January, April, July and October.

ARTICLE III.—The Secretary shall see that the quarterly dues of the Subordinate Granges are promptly paid, and in case the dues remain delinquent two quarters, the delinquent Grange shall be reported to the Master of the State Grange. On receiving such notice it shall be the duty of the Master to warn the delinquent Grange, and if the dues are not forwarded in thirty days, the Master shall advise the Master of the National Grange of such delinquency, and recommend the revocation of the charter of the delinquent Grange; and any Grange whose charter has been thus revoked may petition the State Grange for re-instatement.

ARTICLE IV.—Subordinate Granges shall defray the expenses of their delegates to the State Grange.

ARTICLE V.—The Master of the State Grange shall appoint at least one deputy in each county, where a proper person can be found, who is a Master or Past Master, whose duty it shall be to organize new Granges, upon application being made to him by proper persons residing in his district; to install officers of Granges when the same have been elected; and to be vigilant that no disorder shall obtain in the Grange under his jurisdiction, and to promptly report any such disorder to the Master. They shall have exclusive jurisdiction in their respective districts, and their rulings on questions of law and points of order shall be respected, until overruled by the Master of the State Grange. They shall receive for organizing new Granges their necessary expenses. They shall be appointed for one year, subject to removal for cause by the Master. No other Granges shall hereafter be recognized except those organized by Deputies as herein specified, excepting only those organized by the Master of the State Grange, or one especially deputized by him.

ARTICLE VI.—Section 1. An appeal may be taken from the decision of the Master of a Subordinate Grange to the District Deputy, and from thence to the Master of the State Grange.

Sec. 2. On trials, an appeal from the judgment of a Subordinate Grange, lies to the State Grange, and must be presented to the Executive Committee at least ten days prior to the meeting of the State Grange.

ARTICLE VII.—Section 1. Any member of a Subordinate Grange, who may wish to change his pursuit, or enter into new business relations which may bring him in conflict with the interests of the Grange, must first obtain consent of his Grange.

Sec. 2. Persons holding a membership in any Subordinate Grange within this jurisdiction, who may so change their pursuit, or become so associated in business relation that their pecuniary interests are in conflict with the interests of the Order, or with the attainment of any of the objects of this Order, shall be deemed to have forfeited their membership in the Grange. And it shall be the duty of any Subordinate Grange in which such person may hold membership, upon written complaint and charge being made by ten members of the Order, to institute an investigation of such charge; and if upon investigation it shall appear that it is founded upon facts, said Subordinate Grange shall without delay expel such unworthy person from its fellowship, giving thereof the notice required by law.

Sec. 3. It is further provided that if any member of our Order shall reflect disgrace upon the same by grossly immoral or improper conduct, or if his acts shall show that he is in sympathy with our enemies, and is disposed to obstruct or defeat the work of our Order, rather than aid in the attainment of its objects, such person shall be adjudged to have forfeited his membership, and upon proof being made of his guilt, he shall be expelled from the Grange.

Sec. 4. Upon the filing with the Master of any Subordinate Grange the complaint of ten members of our Order, specifically charging that any member of his Grange is guilty of a violation of any of the provisions of Sections 1 and 2 of this article, it shall be his duty to investigate, without delay, the ground upon which such charges are made, using reasonable diligence to bring the offender to trial thereon, and notifying said complainants and defendants of the time and place at which said investigation will be had.

Sec. 5. It is further provided that, should any Subordinate Grange with which a complaint is filed, as provided in Section 3 of this Article, refuse to entertain said complaint, or neglect to bring its accused member to a speedy trial thereon, it shall thereby forfeit its membership in this body, with all benefits accruing therefrom; and it shall be the duty of the Master of the State Grange to recommend to the Master of the National Grange, the revocation of the charter of said offending Grange.

Sec. 6. An accused party shall have one week's notice of the time at which a Committee of Investigation will be raised, and all such Committees shall be elected by ballot.

Sec. 7. Secretaries of Subordinate Granges shall report to the Secretary of this Grange the names of all persons expelled from their respective Granges, and he shall report the same quarterly to all Subordinate Granges in the State.

ARTICLE VIII. A ballot on application for membership in a Subordinate Grange, may be reconsidered at any time prior to initiation, immediately upon application of three members, or after one week's notice by one member.

ARTICLE IX.—These By-Laws may be amended at any regular meeting of this Grange by a vote of two thirds of the members present.

#### RULES OF ORDER.

1. When the presiding officer takes the chair, the officers and members shall take their respective stations, and at the sound of the gavel there shall be a general silence. The Grange shall then proceed to open in regular form.

2. No question shall be stated unless moved by two members, or be open for consideration unless stated by the Master. And when a question is before the Grange no motion shall be received, unless to close; to lay on the table; the previous question; to postpone; to refer, or to amend. They shall have precedence in the order in which they are arranged, the first three of which shall be decided without debate.

3. Any member may call for a division of a question when the sense of it will permit.

4. The yeas and nays shall be ordered by the Master, on the call of any member, duly seconded.

5. After any question (except of indefinite postponement) has been decided, any member who voted in the majority may, at the same or next meeting, move for a reconsideration thereof; but no discussion of the main question shall be allowed unless reconsidered.

6. No member shall speak more than once on the same subject, until all the members wishing to speak have had an opportunity to do so, or more than twice without permission from the chair. And no member, while speaking, shall name another by his or her proper name, but shall use the appropriate designation belonging to his or her standing in the Grange.

7. The Master or any other member may call a brother or sister to order while speaking; when the debate shall be suspended, and the brother or sister shall not speak until the point of order be determined, unless to appeal from the chair, when he or she may use the words following, and no others: "Master, I respectfully appeal from the decision of the chair to the Grange." Whereupon the Grange shall proceed to vote on the question: "Will the Grange sustain the decision of the chair?"

8. When a brother or sister intends to speak on a question, he or she shall rise in his or her place and respectfully address his or her remarks to the Worthy Master, confining him or herself to the question, and avoid personality. Should more than one member rise to speak at the same time, the Worthy Master shall determine who is entitled to the floor.

9. When a brother or sister has been called to order by the Worthy Master for the manifestation of temper or improper feeling, he or she shall not be allowed to speak again on the subject under discussion in the Grange, at that meeting, except to apologize.

10. On a call of five members, a majority of the Grange may demand that the previous question shall be put, which shall always be in this form: "Shall the main question now be put?" And until it is decided shall preclude all amendments to the main question and all further debate.

11. All motions or resolutions offered in the Grange shall be reduced to writing, if required.

12. When standing or special committees are appointed, the individual first named is considered the chairman, although each has a right to elect its own chairman. Committees are required to meet and attend to the matters assigned to them with regularity, and not by separate consultation, or in a loose and indefinite manner.

13. The Worthy Master, by virtue of his office, may attend all meetings of committees, take part in their deliberations (without voting, however), and urge them to action. (In the appointment of committees, the Worthy Master, who should ever preserve a courteous and conciliatory deportment to all, not overlooking the humblest member, has many opportunities for bringing humble merit into notice, and of testing and making available the capabilities of those around him. He should carefully avoid both petulance and favoritism, and act with strict impartiality.)

14. In all cases, not herein provided, "Cushing's Manual" shall be our parliamentary law.

# Exhibit B

# **DIGEST OF LAWS**

## **CALIFORNIA STATE GRANGE**



2009 Edition

**Adopted and Proclaimed by**

**The California State Grange  
3830 U Street Sacramento, CA. 95817**

**DIGEST OF LAWS**  
**OF THE**  
**CALIFORNIA STATE GRANGE**

Including the Constitution of the Order; By-Laws of the California State Grange; the Codes of Laws as Adopted by the California State Grange and amended over time.

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THE  
CALIFORNIA STATE GRANGE**

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# ***Constitution of the California State Grange***

## ***Article I Organization***

The California State Grange of the Order of Patrons of Husbandry (hereinafter known as the State Grange) shall consist of the following four divisions:

- 1) Junior Granges (membership Granges) having charge of the Junior Degree
- 2) Subordinate Granges (membership Granges) having charge of the first Four Degrees as follows:  
First Degree: Laborer (man), Maid (woman) Second Degree: Cultivator (man), Shepherdess (woman) Third Degree: Harvester (man), Gleaner (woman). Fourth Degree: Husbandman (man), Matron (woman)
- 3) Pomona Granges (district membership Granges) have charge of the Fifth Degree (Pomona)
- 4) State Grange (Delegate body) having charge of the Sixth Degree (Flora).

## ***Article II Regulation and Administration***

The State Grange, as a chartered division of the National Grange, shall have the right and power, as the good of the Order requires, to adopt laws for the organization, administration and regulation of the affairs of the various divisions of the State Grange, including laws limiting, defining, and regulating the powers of the various Granges of the divisions of the State Grange, so long as they do not conflict with the laws of the National Grange.

## ***Article III Membership***

The qualifications for membership; procedure for attaining membership; membership dues; and the right to vote in each of the Granges of the divisions of the State Grange shall be provided for in the By-Laws of the State Grange. All candidates for membership and elected officers shall be required to agree at the time

of election to membership, or installation in office, that at all times they will faithfully comply with the Constitution, By-Laws, and Codes of the Grange at all levels, as from time to time adopted.

***Article IV***  
***Application Fees and Membership Dues***

Funds for the operation of each of the various Granges of the divisions of the State Grange shall be collected as application fees for memberships, membership dues and income from Grange sponsored activities.

The By-Laws of the State Grange shall provide for a minimum amount of such application fees and membership dues. The collection of such funds and the apportionment thereof shall be provided for in the By-Laws of the State Grange.

***Article V***  
***Officers***

The designation, rank, election or appointment, authority and duty of officers in the various Granges of the division of the State Grange shall be provided for in the By-Laws of the State Grange and the By-Laws of the various divisions of the State Grange.

***Article VI***  
***Sale, Encumbrance or Transfer of Real  
And/or Personal Property***

When a Grange of any division of the State Grange shall sell, encumber or in any other way transfer real and/or personal property owned by such Grange, for any reason, they shall advise the State Grange and conform to the laws for such sale, encumbrances or transfers as specified in the Constitution and By-Laws of the National Grange.

***Article VII***  
***Activities, Earnings***

The various Granges of the State Grange shall not conduct any activity not permitted to be carried on by an exempt organization described in Section 501(c) of the Internal Revenue Code of 1954, as now in force or as hereinafter amended.

No part of any net earnings of the various Granges of the State Grange shall inure to the benefit of any officer, director or member of the Grange, except as reasonable compensation for services performed, or be appropriated for any services other than as set forth in the Laws of the Order.

***Article VIII***  
***Religious and Political party***

Religious or political affiliations shall not be the subject of discussions in the work of the Order, and no religious or political tests for membership shall be applied.

### ***Article IX***

#### ***Judiciary***

The State Grange shall use the procedures as provided for in the Digest of Laws of the National Grange for all trials of members of the Order charged with violation of this Constitution; By-Laws; the Manuals of the Degrees of the Order; or the laws of any division of the Order that may apply.

### ***Article X***

#### ***Requirements***

Reports from Junior, Subordinate and Pomona Granges called for by the State or National Grange must be certified by the Master and Secretary, and under the seal of the Grange.

All correspondence from the State or National Grange shall be made known to the members of the Junior, Subordinate or Pomona Granges without unnecessary delay.

If any Brother or Sister of the Order is sick or in distress, it shall be the duty of the Patrons to visit them and see that they are well provided with all things needful as voted by the Grange.

Any members of the Order found guilty by Grange trial of wanton cruelty to animals shall be expelled from the Grange.

### ***Article XI***

#### ***Amendments***

This Constitution may be amended, provided such amendments in proper form are submitted to the State Grange sixty (60) days prior to the annual session and that the State Grange will thirty (30) days prior to the annual session mail copies of all such proposed amendments to the Subordinate and Pomona Granges. That such amendments to be adopted by two-thirds vote of the Delegates present and voting only at any annual meeting of the State Grange. Said amendment shall be in full force, beginning with the first day of the calendar year following the annual session of the State Grange, unless ordered otherwise.

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# **By-Laws of the California State Grange**

## ***Article I Offices and Seal***

**1.1 Principal Office** - The principal office of the California State Grange shall be located at 3830 U Street , Sacramento, California, or other location within 25 miles of Sacramento or as determined by the Executive Committee.

**1.2 Other Offices** - The State Grange may also maintain other offices in such places as the Executive Committee of the State Grange may from time to time designate, as good of the Order may require.

**1.3 Seal** - The corporate seal shall have inscribed thereon the name of the corporation and the year of its organization.

**1.4** Where the Secretary of the State Grange is not available in the principle office of the State Grange, the Executive Committee may provide itself with a corporate seal to authenticate legal papers. This seal may be used in conjunction with the Signature of the Master of the State Grange.

## ***Article II Charters -Junior, Subordinate and Pomona Granges***

**2.1 Application for Charters** - All applications for charters must be approved by the Master of the State Grange before it is filed with the Secretary of the National Grange.

**2.2 Issuance of Charters** - The National Grange shall issue the charter when it determines the organization of the Junior, Subordinate or Pomona Grange is completed.

**2.3 Fees** - The fees for issuance of a charter shall be as specified in the By-Laws of the National Grange.

**2.4 Number of Members** - In order for a charter to be issued there must be thirteen or more members, of whom there shall be not less than four of either sex.

**2.5 Organization**-The Master of the State Grange or the Deputy shall see that the officers are duly elected and installed and that the membership fee is paid to the Treasurer of the new Grange before organization is complete. They shall reject every applicant who is not strictly qualified for membership in the new Grange.

**2.6 Reorganization** - It shall be the duty of the Master of the State Grange, or a duly authorized Deputy, to make every effort to reorganize Granges whose membership declines below thirteen members

as provided in the By-Laws of the National Grange.

**Article III**  
***Suspension or Revocation of Charters***  
***Junior, Subordinate and Pomona Granges***

**3.1 Criteria** - When the following circumstances exist as to any Junior, Subordinate or Pomona Grange, it shall be the duty of the Master of the State Grange to suspend or revoke the Charter of such Granges, if it is the determination of the Master that the good of the Order requires such action.

- a) Charter has been issued to a Grange contrary to the laws and usages of the Order,
- b) A Grange working in violation of the Laws and usages of the Order,
- c) A Grange is in arrears for dues for two or more quarters, d) A Grange refuses or is unable to hold meetings as provided in these By-Laws,
- e) Attempts to restore a Grange which has become inactive to an active status proves unsuccessful,
- f) The membership of a Grange is reduced below the organization requirements of thirteen, except as provided in the By-Laws of the National Grange.

**3.2 Appeal** - The Grange whose Charter is suspended or revoked may appeal such action to the Master of the National Grange as provided in the By-Laws of the National Grange.

**Article IV**  
***Fraternal Membership Classes***

**4.1 Junior Granges** - Any person over five (5) years and under fourteen (14) years of age may be proposed as a candidate for membership and elected a member of a Junior Grange as provided for in Article VI. Honorary membership may be obtained by Subordinate Grange members and by parents of Junior Grange members by paying the required fee and receiving the proper instruction.

**4.2 Subordinate Granges** - Any person, age thirteen years and six months or more, with an interest in agricultural pursuits and the purposes of the Order, may be proposed as a candidate and elected to membership in a Subordinate Grange as provided in Article VI. A Junior Grange member attaining the age of thirteen years and six months, when certified by a Junior Leader as having been an active Junior member for one year or more immediately preceding the application, may be received into Subordinate Membership by payment of the prescribed fee and majority vote of the Grange by paper ballot.

Family Membership is available to any person who qualifies for individual membership (*see paragraph above*) and meets the requirements of Section 4.6.5 of the National Grange By-laws.

**4.3 Pomona Granges** - A Subordinate Grange member in good standing may be elected to membership in a Pomona Grange as provided for in Article VI.

**4.4 State Grange** - The State Grange is a Delegate body and is composed of two classes of members as follows:

a) **Voting Members** - Masters or alternates, and their spouses, of active Subordinate and Pomona Granges within the jurisdiction of the State Grange shall be Delegates to the State Grange with the right to vote.

b) **Honorary Members** - Fourth Degree members who have received the sixth degree shall be honorary members, eligible to office, but not entitled to vote.

**4.5 Affiliate Membership** - Subordinate and Pomona Grange members may be a member of one additional Subordinate and Pomona Grange.

### ***Article V***

#### ***Associate Membership Class***

**5.1** Those who would otherwise qualify for membership under Article IV, but who elect not to become a full fraternal member.

**5.2 Associate Membership Application** - Application shall be made on form approved by the Executive Committee of the State Grange and must be accompanied by the full dues as prescribed, and the application fee.

**5.3 Membership Fees** - The fees for this membership class shall be established and disbursed by the California State Grange Executive Committee.

**5.4. Supportive Membership Class** – Membership in the California State Grange as a Supportive Member may be obtained by an individual or groups who may have an interest in the advancement of agriculture and the improvement of the rural lifestyle. Membership is gained and may continue during the existence of a contractual agreement between the California State Grange and a business entity which is providing a product or a service to that Supportive Member. The Executive Committee shall have the authority to negotiate the contractual agreement. Membership may be terminated at the pleasure of the California State Grange. The Supportive Member is deemed to be a Supportive Member of the California State Grange as shown on the product/service relationship documents.

A Supportive Member will receive benefits determined by the Executive Committee of the California State Grange. A Supportive Member shall not be entitled to attend regular Grange meetings, vote on matters of Grange policy, or participate in State Grange-sponsored contests except as permitted by the Executive Committee.

### ***Article VI***

#### ***Election to Membership***

**6.1** Election process for Junior, Subordinate and Pomona Granges shall be as follows:

a) Submit an application (as provided by the State or National Grange) to the Grange accompanied by the required application fee.

b) Recommendation for candidacy for membership by two members of said Grange.

c) Agreement that if elected to membership the candidate at all times will faithfully comply with the Laws of the Order at all levels, as from time to time amended.

d) Election by paper ballot vote by members of said Grange at a regular meeting at which a quorum is present as follows:

1) *Junior and Subordinate Granges*: Election to membership shall be made by paper ballot (yes for acceptance; no for rejection) at a regular meeting at which a quorum is present and election to membership will thereby be made by a majority of paper ballots cast. (National and State Grange have ruled that the ballot box may be used, as long as there are at least six black cubes available).

2) *Pomona Granges*: By majority vote of members present with the voting sign of the Order.

3) *Affiliate membership application*: By majority vote of members present by paper ballot.

e) Degrees or Obligation: After candidate(s) have been legally elected, they are entitled to initiation, and the degrees or obligation ceremony must be conferred as follows:

1) In Junior Granges, the Junior Degree shall be required.

2) In Subordinate Granges, the Four Degrees or the Official Grange Obligation Ceremony shall be required.

3) In Pomona Granges, the Fifth Degree or the Official Pomona Grange Obligation Ceremony shall be required.

4) For Affiliate membership, the degrees or obligation ceremony shall not be required.

**6.2 Rejected Applications and Reapplication** - If an application is rejected by a vote of the Grange, the fee for membership will be refunded and no new petition shall be received from the rejected applicant until six (6) months have elapsed.

**6.3 Time Limit for Action** - The Grange shall hold applications for a period not exceeding one year awaiting the presentation of candidate(s) for the Obligation, after which time the candidate shall be notified that unless a valid reason for not having appeared is filed, the application shall be destroyed and its approval considered null and void.

**6.4 Declaring a Ballot void** - After an eligible candidate has been legally elected, said candidate is entitled to initiation unless objection is made, the nature of the objection stated, and the objection sustained by a majority vote of the Grange; or an objection thereto in writing, signed by three members of said Grange, filed with the Secretary, which objection must state that the cause thereof has arisen since the date of the applicant's election and the objection sustained by a majority vote of the Grange.

**6.5 Collective Balloting** - Balloting for classes of two or more candidates may be conducted collectively. In the event the class receives less than a majority of votes, the paper ballot must be taken on each candidate separately.

**6.6 Withdrawing Application** - An application for membership can be withdrawn at any time before a ballot is ordered thereon, without permission of the Grange; but after the applicant has been declared elected, a Grange cannot permit the application to be withdrawn before initiation, except by a majority

vote of the Grange. In either case the application fee shall be refunded.

#### ***6.7 Reinstatement of Members –***

- a) A member suspended for non-payment of dues may be reinstated within one year from date of suspension in the Grange from which suspended by a majority vote. Such application for reinstatement shall be accompanied by the dues unpaid for the prior year and one year's dues in advance. Such reinstatement shall restore and maintain continuous membership status.
- b) A member maybe reinstated after one year from the date of suspension by completion of the application for reinstatement accompanied by proof of former membership and payment of the current year's dues and one year's dues in advance. The application shall be presented at a regular meeting and a majority vote by paper ballot will reinstate. Continuous membership status will not be restored.

### ***Article VII Suspension or Termination of Membership***

***7.1 Reasons for Suspension or Termination*** - Membership in a Subordinate or Pomona Grange of the Order may be suspended or terminated as a result of any of the following occurrences:

- a) A demit issued by the Secretary of a Grange and countersigned by the Master of said Grange after said Grange voted to issue the demit.
- b) Non-Payment of Dues for one quarter.
- c) A member's written request to be dropped from the rolls. d) A guilty finding of a State or National Trial Court for violation of the Manual of the Degrees of the Order or By-Laws of the Grange, which is not reversed upon appeal.
- e) Conviction of a felony under Federal or State Laws which is not reversed on appeal.

***7.2 Higher Degrees*** - Suspension or termination of membership in a Subordinate Grange terminates membership in all higher Degrees of the Order.

***7.3 Expired Demits*** - Members holding demits and failing to affiliate with a Grange during the life of the Demit shall be considered as former members.

### ***Article VIII Demit***

***8.1 Effect of Demit*** - A demit is a certificate issued by the Secretary and countersigned by the Master and simply disconnects a member from a Grange, leaving such member an unaffiliated member of the Order, eligible to affiliate with another Subordinate or Pomona Grange.

***8.2 When Given*** - A member is entitled at any time to a demit as a matter of right, if in good standing and clear on the books. No members can object without preferring charges against the applicant.

**8.3 Life of a Demit** - A demit shall remain in force for six months from the date of issue, and shall show the date to which dues have been paid.

**8.4 Dues from Demitted Grange** - Upon notification by the Secretary of the Grange receiving the demit, the Grange issuing the demit shall remit to the demitted Grange the unexpired portion of the remaining total of the per capita tax due the State Grange, already paid by the demitted member.

**8.5 How Received** - Members holding demits may apply for membership in any Grange by submitting the demit together with a fee of 50 (fifty) cents to the Secretary of the Grange they wish to join. The Grange Secretary shall present the request at a regular meeting for a vote, as it is not necessary that the application therefore lie over.

## ***Article IX***

### ***Voting Rights***

**9.1 Voting Right of Grange Members or Delegates** - Each member or Delegate shall have one vote on each question or matter. All questions and business at every meeting of a Grange, Executive Committee or Special or Standing Committee, at which a quorum is present, shall be determined by a majority vote of members or Delegates present, unless a larger vote is required by the By-Laws.

**9.2 Voting Rights of Masters** - In Junior, Subordinate or Pomona Granges the Master may vote as other members when a vote is taken by ballot or when there is a request for a yea and nay roll call vote. The Master of the State Grange has no vote except in the case of a tie vote, unless said Master is also a voting Delegate.

## ***Article X***

### ***Funds***

**10.1 Application Fees for Membership** - Each of the various Granges of the Order may assess application fees in addition to the minimum fees from time to time as necessary to fund their operations. The application fees provided for must be paid in full before the conferral of the various degrees of the Order. The minimum application fees for the various divisions of the State Grange are as follows:

- a) **Junior Grange**-One dollar (\$1.00) for either active or honorary membership.
- b) **Subordinate Grange**-Three dollars (\$3.00) for each regular or affiliate or family membership, of which one dollar (\$1.00) shall be paid to the State Grange. Associate membership application fee is ten dollars (\$10.00) of which five dollars (\$5.00) is payable to the State Grange.
- c) **Pomona Grange**-One dollar (\$1.00) for each regular or affiliate membership. Degree of Pomona - State Session - The application fee for receiving the Degree of Pomona at State Session shall be five dollars (\$5.00).
- d) **State Grange**-Ten dollars (\$10.00).

**10.2 Membership Dues** - Each of the various Granges of the Order may assess membership dues in addition to the minimum dues, as necessary to fund their operations. The minimum annual membership

dues for each of the Granges of the Order are as follows:

- a) **Junior Grange**-One dollar(\$ 1.00) for active and honorary members, payable in advance.
- b) **Subordinate Grange**-Twenty-six Dollars (\$26.00) for each regular or affiliate member on the rolls, except that for members age 13-1/2 through 20, the minimum annual membership dues shall be Nine Dollars (\$9.00). Family Membership dues shall be twice the amount for individual members. Associate dues shall be forty dollars (\$40.00).
- c) **Pomona Grange**-One dollar (\$1.00) for each regular or affiliate member on the rolls.
- d) **Golden Sheaf**-Those members that have attained fifty (50) years of continuous service are considered "Life Members" and are no longer required to pay Subordinate, Pomona or State Grange dues.

**10.3 Dues to the State Grange** - Each Grange shall pay to the State Grange Secretary or authorized person as provided in Article XI, Reports, the sums as follows:

- a) **Junior Granges** – no dues required.
- b) **Subordinate Granges**-Twenty-six dollars (\$26.00) for each member on the rolls, regular or affiliate, except Golden Sheaf members who shall pay Two Dollars (\$2.00) each, and that for members age 13 1/2 through 20, the dues paid to the State Grange shall be Nine Dollars (\$9.00). Family Membership dues to the State Grange shall be twice the amount for individual members. Associate dues shall be twenty dollars (\$20.00) to the State Grange.
- c) **Pomona Granges** - No dues required.

**10.4 National Grange Per Capita Dues or Assessment** - Whenever the National Grange increases the per capita tax or adds any assessment to the State Grange, it shall be up to the discretion of the Delegate body to raise the annual per capita tax to all Subordinate Grange members.

**10.5 Disbursement Procedure: Junior, Subordinate, Pomona Granges** - All funds shall be disbursed by the named officers of said Grange as follows:

- a) Secretary to prepare an order to the Treasurer, and
- b) Said order must be signed by the Master and the Secretary and ordered paid by the Grange,
- c) Treasurer to then disburse said funds as ordered, keeping detailed records of all funds in the care of said officer.

**10.6 Disbursement Procedure-State Grange** - All funds shall be disbursed by the named officers as follows:

- a) Secretary or authorized person to prepare an order to the Treasurer;
- b) Said order to be signed by the Master or authorized person and the Secretary or authorized person;

c) Treasurer to then disburse said funds, as ordered, keeping detailed records of all funds in the care of said officers.

**10.7 Budget, State Grange** - The State Grange shall each year prepare a proposed annual budget prior to the annual session for the next fiscal year, which shall be submitted to the Delegates for approval.

**10.8.** The proposed annual budget shall be sent to each Subordinate Grange Master 45 days prior to the annual convention of the California State Grange.

### ***Article XI***

#### ***Reports to the State Grange by Junior, Subordinate and Pomona Granges***

**11.1 Quarters Defined** - The end of the Quarters for the purpose of quarterly reports shall be March 31, June 30, September 30 and December 31.

**11.2 Information Required** - The Secretary of each of the various Granges of the divisions of the Order shall report after each meeting, month or quarter, on forms provided by the State Grange; gains by initiation of new members, by demit or reinstatement; losses by demit, withdrawal, death or suspension for non-payment of dues; changes of address of members.

**11.3 Junior Granges** – No dues required..

**11.4 Subordinate Granges** - The Secretary of each Subordinate Grange shall pay at the close of each quarter the sum as provided for in Section 10.1 (b) Application Fees for Membership, of these By-Laws, for each new member initiated during the quarter, and one-quarter (1/4) of the sum as provided for in Section 10.3 (b) Dues to the State Grange, for each member on the rolls as of the end of the quarter.

**11.5 Pomona Granges** – No dues required.

**11.6 Approved Programs** - The Secretary of the various divisions of the Order may substitute the value of vouchers or credits from programs approved by Delegates of the State Grange in lieu of a portion of the dues payment to the State Grange.

**11.7 Grange Roster** - The Secretary of each of the various Granges of the divisions of the Order shall report to the State Grange Secretary, on such forms as shall be provided, not later than thirty (30) days following the election of Officers, the names and addresses of certain elected Officers and appointed Committee Chairmen.

a) The State Grange shall see that the Grange Roster is compiled, printed and mailed to all of the various Granges of the divisions of the Order no later than sixty (60) days following the election and installation dates as established in Paragraph 14.4 of Article XIV of these By-Laws.

### ***Article XII***

#### ***Meetings and Quorums***

**12.1 Junior Granges** - Each Junior Grange shall meet at least once each month; however, such Grange may vote to hold additional meetings.

**12.2 Subordinate Granges** - Each Subordinate Grange shall meet at least once each month; however, such Granges may vote to hold additional meetings.

**12.3 Pomona Granges** - Each Pomona Grange shall meet at least once each calendar quarter; however, such Granges may vote to hold additional meetings as deemed necessary for the good of the Order.

**12.4 State Grange** - The California State Grange Executive Committee shall set the date of the annual meeting, said meeting to be in the month of October and to commence on or before the 16<sup>th</sup> of the month. The place of meeting will be determined by a majority vote of the Delegate body at least two years in advance. Should the State Grange adjourn without selecting the place of meeting, the Executive Committee of the State Grange shall determine the place of meeting for the State Grange and notify the Secretary of the State Grange and Masters of the Subordinate and Pomona Granges sixty (60) days prior.

If for any reason the selected place of meeting is later deemed by the Executive Committee to be unacceptable, it will be the responsibility of the Executive Committee of the State Grange to secure a suitable meeting place and promptly notify the Secretary of the State Grange and Masters of the Subordinate and Pomona Granges.

**12.5 Executive Committee of the State Grange** - The Executive Committee shall hold a regular meeting on the day preceding the meeting of the State Grange, and one not later than the day following the meeting of the State Grange. The Committee may also hold intermediate meetings, when called by the Master of the State Grange or by a vote of the Executive Committee.

**12.6 Special meetings** - May be called when deemed necessary for the good of the Order as follows:

- a) **Junior, Subordinate and Pomona Granges:** by a vote of the Grange or by the Master and Secretary when deemed necessary, or upon the written request of seven (7) or more members. No business shall be transacted except that specified in the call thereto.
- b) **State Grange:** may be called by the Executive Committee by giving written notice to each of the Subordinate and Pomona Granges thirty (30) days preceding; or by a vote of the Grange thirty (30) days preceding; or by the vote of the Grange at a regular meeting.

**12.7 Quorum-Number defined -**

- a) **Committees:** A majority of the members of the committee is necessary for any action
- b) **Junior, Subordinate and Pomona Granges:** Seven members of the respective chartered Granges is the least number with which a meeting may be opened in due form, and shall constitute a quorum. In cases where a quorum is not present, the Master may adjourn the meeting from time to time until a quorum is present.
- c) **State Grange:** One fourth (1/4) of all the Subordinate and Pomona Granges entitled to representation shall constitute a quorum for the transaction of business. Granges whose quarterly dues to the State Grange are unpaid for more than one quarter shall not be entitled to representation until the dues are paid. If there be less than this number the Master of the State Grange may adjourn the meeting from time to time until a quorum is present. Such adjourned

meeting shall not be considered a special meeting.

### ***Article XIII***

#### ***Representation to State Grange Meetings***

**13.1 Subordinate and Pomona Granges** - Each Grange not more than one quarter in arrears for dues to the State Grange is entitled to representation at all State Grange Meetings.

- a) **Regular Delegates**-By virtue of the office, the Master and spouse, if members in good standing, shall be the Delegates. If the Master cannot act as the regular Delegate, then the Master's spouse cannot be a Delegate unless it is voted by the Grange.
- b) **Selected Delegates** - If the Master is unmarried, or if married, the spouse is unable to fulfill the responsibilities of a regular Delegate to a State Grange meeting, the second voting privilege may, by a vote of the Grange, be given to another member in good standing.
- c) **Alternate Delegates** - A Grange may select any two members in good standing as alternate Delegates should the Regular or the Selected Delegates not be able to attend the meeting of the State Grange.

**13.2 Registration of Voting Members** - Each regular, selected or alternate voting Delegate shall be registered with the State Grange as the voting representative from their respective Granges. Should any of the above Delegates not be able to attend all of the State Grange meeting, it shall require a majority vote of the State Grange to allow the substitute Delegate to represent that Grange.

**13.3 Dual Representation** - A member cannot be a Delegate for both a Pomona and a Subordinate Grange.

**13.4 Number of Voting Delegates** - No Grange shall be allowed more than two Delegates at any State Grange meeting.

**13.5 Credentials** - Every Grange who shall send representatives to any State Grange meeting must certify to the State Grange, on forms provided, who shall be its accredited representatives. Such representatives may be required to furnish identification that will attest to his or her identity.

### ***Article XIV***

#### ***Officers***

**14.1 All Granges** - The officers of the Junior, Subordinate, Pomona and State Grange shall consist of and rank as follows: Master, Overseer, Lecturer, Steward, Assistant Steward, Lady Assistant Steward, Chaplain, Treasurer, Secretary, Gatekeeper, Ceres, Pomona, Flora, Executive Committee and Musician.

**14.2 Executive Committee** -

- a) **Junior, Subordinate and Pomona Granges** - There shall be an Executive Committee consisting of the Master and at least three elected members.
- b) **State Grange** - There shall be an Executive Committee consisting of the Master and five elected members and the Overseer. The Committee shall elect its own chairman at its first meeting

following each annual session.

- c) **All Granges** - Other members may be ex-officio members of the committee.

**14.3 Qualifications of Officers** - All officers must be a member in good standing. Any member may be elected to an office in a Grange of a higher degree, but shall not be installed until such member shall have received the higher degree. Affiliate members shall not hold the same office in two Subordinate or two Pomona Granges at the same time. No two members of the State Grange Executive Committee shall be elected from the same county, nor shall more than two members be elected from the same region.

**14.4 When Elected**

- a) **Junior Grange**-Officers shall be elected and installed annually in the same manner as Subordinate Granges. The sponsoring Grange shall select a Junior Leader to supervise the work of the Junior Grange.
- b) **Subordinate and Pomona Granges** - Officers shall be elected annually or biennially after November 1<sup>st</sup> and installed prior to January 31<sup>st</sup> . Subordinate and Pomona Granges must provide in their By-Laws if biennial elections of officers are used.
- c) **State Grange** - Officers shall be elected and installed biennially at the annual meeting.

**14.5 Election of Executive Committee**

- a) **Junior, Subordinate and Pomona Granges**-Each member of the Executive Committee shall serve for a period of three years. Election of the Executive Committee shall follow election of the Overseer. One member of the Executive Committee shall be elected each year regardless of the fact that a Grange may elect other officers annually or biennially.
- b) **State Grange**-Each member of the Executive Committee shall serve for a period of three years. At least one member of the Executive Committee must be elected at each Annual Session of the State Grange.

**14.6 Installation Ceremonies** - The Installation ceremonies may be public. Any Officer of the State or National Grange, or Master or Past Master, holding the Degree of the Grange to be installed, or a Fifth Degree member, may install the officers of said Grange. No Officer can be installed by proxy.

**14.7 Recognition of Officers** - The officers of all respective Granges shall be addressed as "Worthy".

**14.8 Authority of Master**

- a) Officers of the various Granges are answerable to the Master of their respective Grange. The Master and Junior Leader of a Junior Grange are answerable to the Master of the sponsoring Grange.
- b) The Masters of Subordinate and Pomona Granges are answerable to the Master of the State Grange.
- c) The right to make a ruling as to Grange Laws and usage is vested solely in the Masters of the various Granges of the Order, subject to appeal to the Master of the State Grange.

d) All appeals must be accompanied by a complete transcript of the proceedings, including the decision of the Master from whom the appeal is taken, and no member of a Grange except the Master, or the Secretary acting under instruction from the Grange or the Master, can obtain any official ruling from the Master of the State or National Grange.

**14.9 General Duties of Officers, All Divisions of the Grange** - It shall be the duty of the officers of the various Granges of the Order to ensure that the Constitution and By-Laws of the Grange at all levels are observed and obeyed, and generally to perform all duties pertaining to their elected office, as contained in the Constitution, By-Laws and Manual of the Degrees of the Order.

**14.10 Additional Duties of Specific Officers of the Subordinate and Pomona Grange** - In addition to the requirement of Section 14.9, the following are also duties of the officers of the Subordinate and Pomona Granges:

a) **Master**-To open and preside at all meetings of the Grange and to enforce a due observance of the laws and usages of the Order. To see that all officers and members of committees perform their respective duties. To appoint committees not otherwise provided for. To inspect and announce the result of all balloting and other votes of the Grange. To have charge of the Charter, which must always be in the Grange Hall when the Grange is in session, and all books and papers containing the work of the Order, private instructions, etc., and they shall not allow same out of their possession except for use by the Grange. To sign all drafts upon the Treasurer for all sums that have been ordered paid by the Grange.

After the Grange is duly opened, the Master may call any member to the chair to preside during the Master's temporary absence there from. In the absence of the Master, the highest ranking officer present shall preside and fill all vacancies by appointment, and such presiding officer shall be invested with all the powers of the Master.

b) **Overseer**-to assist the Master in preserving order and decorum in the Grange. To assist in the examination of all ballots for candidates and, after the Master has inspected the ballot, to make known the results so far as to state whether the ballot is favorable or unfavorable. To have charge of the Inner Gate, under the direction of the Master.

c) **Lecturer**-To have charge of the literary exercises of the Grange. To provide useful information to be read or distributed among the members. To prepare literary programs and appoint members to special literary work. The Lecturer shall, prior to September 10th, complete and submit to the Lecturer of the State Grange, the Annual Report form which is mailed to each Pomona and Subordinate Lecturer from the National Grange Office.

d) **Steward**-To guard the Inner Gate. To see that the Grange hall is properly arranged for labor and the working tools are in their proper places. To superintend the balloting for membership under the direction of the Master and to provide for the introduction and accommodation of candidates. To have charge of all the working property of the Grange, subject to the orders of the Grange.

e) **Assistant Stewards**-To assist at the opening examination. To have charge of the candidates during initiation. To see that the regalia is properly distributed and cared for. To provide for the accommodation of visitors and to give all due assistance to the Steward.

- f) **Treasurer**-To receive all monies from the Secretary or authorized person, giving a receipt for the same, to keep an accurate account thereof, and to pay all orders of the Grange signed by the Master or authorized person and Secretary or authorized person. To render at the close of each quarter a detailed report of the receipts and expenditures of the office. To deliver all monies, papers, books, etc., in possession of the Treasurer belonging to the Grange to the successor in office or to any committee the Grange may authorize to receive them. The Treasurer shall give such bonds as the Grange shall from time to time require.
- g) **Secretary**-To keep an accurate record of all proceedings of the Grange. To safely keep the Seal of the Grange, which the Secretary is authorized to use, and by which all official documents and papers issued by and for the Grange shall be authenticated and to its legal use the Secretary shall attest by signature. To make out necessary returns to the State Grange. To attest all monies ordered to be paid at regular meetings. To report to the Grange at the end of each quarter the amount due the State Grange. To keep a correct account between the Grange and all of its members. To receive all monies due the Grange, and pay the same to the Treasurer, taking a receipt there from. To report the names of all members who are in arrears for dues. To report to the Master at the beginning of the year all members who are entitled to receive the Annual Word. To render a full account of the office at the end of each quarter. To deliver to the successor in office or to any committee the Grange may appoint to receive them, all monies, books, papers and other property belonging to the office in possession of the Secretary. The Secretary may receive such compensation as the Grange shall determine by vote for services rendered to the Grange.
- h) **Gatekeeper** - To guard the Outer Gate and permit none but those duly qualified to enter the anteroom. To inform members in what degree the Grange is at work and see that all are provided with the necessary regalia.

**14.11 Additional duties of Officers of the State Grange** - In addition to the duties of Section 14.9, the following are duties of Officers of the State Grange:

- a) **Master** - To preside at all meetings of the Grange, to see that officers and members of committees properly perform their respective duties, and generally to perform all duties pertaining to such office, including reporting the financial status of the California State Grange to the Delegates on the first morning of each Annual Session.
- b) **Overseer** - To assist the Master in preserving order, to preside over the Grange in the absence of the Master and, in case of a vacancy in the office of Master, to fill the same until the next annual meeting.
- c) **Lecturer** - Shall be such as usually devolve upon that officer in a Subordinate Grange and as prescribed in the Manual. He shall also receive reports from Lecturers of Subordinate and Pomona Granges, seeing that they do their duty and that the Lecturer's Hour is duly observed. He shall also, at the request of the Executive Committee, visit Subordinate Granges throughout the state.
- d) **Steward** - To have charge of the Inner Gate and perform such other duties as required by the Manual.
- e) **Assistant Stewards** - To assist the Steward in the performance of the duties of the Steward.
- f) **Treasurer** - The Treasurer shall perform such duties relating to the office as may be required by

the Master and Executive Committee

- g) **Secretary** - To keep a record of all proceedings of the California State Grange, to conduct all official correspondence of the California State Grange pertaining to this office, and to perform such other duties relating to the office as may be required by the Master and the Executive Committee.
- h) **Gatekeeper** - To see that the gates are properly guarded and shall take charge of all property committed to the care of his office.

**14.12 Duties of the Executive Committee:**

- a) **All Granges** - It shall be the responsibility of the Executive Committee to have charge of all the invested funds and other property of the Grange, as well as the general oversight of all business in which the Grange has an interest between meetings of said Grange. They shall examine and approve all bills before the Treasurer can pay the same. They shall examine the books, accounts and reports of the Secretary and Treasurer prior to the installation of officers; report to the Grange at its earliest opportunity the results of its work; and attend to all other business that may come before said Grange not otherwise provided for. Actions by an Executive Committee must have the approval of the Master of each Grange, provided, however, that disapproval by a Master may be overridden by a vote of two-thirds of the members of the Executive Committee.
- b) **State Grange** - It shall be the duty of the Executive Committee of the State Grange to exercise general supervision of the affairs of the Order during the recess of the State Grange and shall include those acts pertaining to the execution of the laws, rules, regulations, and policy established by the Delegates of the State Grange. They shall have the authority to act on matters of interest to the Order when the State Grange is not in meeting but any such action taken shall be in accord with the established laws, rules, regulations and policy established by the Delegates of the State Grange, unless a policy does not exist. The Executive Committee shall supervise the disbursement of the funds of the State Grange in accordance with the budget guidelines adopted during the previous annual meeting and have authority to allocate funds necessary to maintain a viable program and a budget within the income of the State Grange. The Executive Committee shall report its acts in detail to the State Grange on the first day of its annual meeting or as soon thereafter as practicable.

**14.13 Suspension of Officers:**

- a) **Suspension Criteria** - The Master and Officers of a Grange may be suspended for any of the following reasons:
  - 1) Failure or refusal to perform the duties of office.
  - 2) Failure or refusal to obey the By - Laws or Laws of any Grange of the divisions of the Order having jurisdiction over said Master or Officer.
- b) **Procedure** - The suspension procedure shall be as provided for in the By-Laws of the National Grange and in accordance with the Rules and Regulations for Trials.

**14.14 Absentee** - When an officer, except the Master, fails to fill his office for four (4) consecutive meetings, without a good and sufficient reason, the Grange may then, by a majority vote of the members

present, declare the office vacant. The office thus vacated may then be filled by election at the next regular meeting.

**14.15 Vacancies in Office** - Vacancies that may occur in the offices of a Grange by reason of death, resignation, termination of membership, or removal from office may be filled by election at the next regular meeting of the Grange. (Junior and Subordinate Granges will fill such vacancies by election not later than the second regular meeting following the vacancy.)

In cases of the vacancy of the Master, the Overseer of the said Grange shall act as Master until the vacancy is filled.

In the case of the vacancy of both the Master and Overseer of a Pomona or the State Grange, the Executive Committee of such Grange shall, by appointment, fill the vacancy in the office of Master until the next regular meeting. In a like manner, the Executive Committee shall fill vacancies in any other office where the committee determines that the office should be filled before the next regular meeting of the Grange.

**14.16 Bonding** - Each of the various Granges shall secure a fidelity bond to provide coverage to their officers, directors, chairmen and employees in an amount as the State Grange Executive Committee shall determine.

**14.17 Indemnification** - The State Grange shall indemnify any and all of its current or former officers or employees against expenses actually and necessarily incurred by them in connection with the defense of any action, suit or proceeding in which they or any of them are made parties, or a party, by reason of having been an officer or employee of the State Grange, except in relation to matters such officer or employee shall be adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of duty and such matters shall be settled by agreement on the existence of such liability for negligence or misconduct.

## *Article XV*

### *Election of Officers*

**15.1 Junior, Subordinate or Pomona Granges** - All elections must be by paper ballot, and should be counted by four Tellers, two appointed by the Master and two by the Overseer. One of the

Tellers along with the Secretary shall keep the tally, one open and inspect the ballot and pass it to one of the others to read, who shall pass it to the final member for inspection. The tally of the Secretary and Teller must agree. A majority of all the ballots cast shall decide the election. A ballot marked with the word "BLANK" shall be counted in the tally.

**15.2 State Grange** - The election shall be in the charge of an election committee who shall be appointed annually by the Master. This committee shall conduct the election, prepare and tabulate the ballots, and report the results as hereinafter provided.

Each ballot shall have printed on it the year, office and be numbered and color coded. Election to office must be by ballot and nomination shall be made from the floor. Each officer shall be elected upon a separate ballot according to name and rank as provided for in the National Grange Digest. After nominations for each office, the candidates shall be presented from the floor and then allowed to state their name, Grange, occupation and Grange experience. The delegates will then vote on the nominee or a write-in. The election committee shall arrange for sufficient teller tables and tellers to facilitate the rapid counting of the ballots. The election committee will then proceed to collect and count the ballots, announcing the result to the assembly in regular session only. It shall require a majority of all votes cast to

elect. If upon the first ballot any nominee does not receive a majority of all votes cast, a second ballot (or more) shall be prepared with the name of the two nominees receiving the highest votes thereon.

**15.3 Nominating Speeches** - No nominating speeches shall be allowed in any Grange. In the election of officers, any member may present the name of another member as a candidate for any Grange Office. A motion to have a nominating committee is never in order. A motion to close nominations is never in order and members may vote for any member whether the name has been placed in nomination or not.

## ***Article XVI***

### ***Deputies***

**16.1 Appointment** - The Master of the State Grange may, appoint a Deputy for each county or Pomona District, or other jurisdictions.

**16.2 Duties** - The duties of the Deputy within their jurisdiction are: To organize Granges upon application being made to the Deputy by proper persons residing within their jurisdiction; to install officers of Granges when the same shall be elected; to be vigilant that no disorder shall occur in the Granges and promptly report disorder to the Master of the State Grange; to visit each Subordinate Grange at least twice each year; to conduct Officers and Ritual training; to call a joint meeting, of Granges when necessary and to notify the State Master of the time and place of such meeting; to file a written report on the year's activities of the Deputy to the State Master on or before the 10th of September of each year.

**16.3 Term of Appointment**-The Deputy shall be appointed for a term to coincide with that of the State Master. The appointment of a Deputy may be revoked at any time without cause by the Master.

## ***Article XVII***

### ***Expenses of Delegates and Compensation and Expenses of Officers and Employees***

**17.1 Officers** - The compensation of all officers of the State Grange shall be fixed at the annual meeting of the State Grange.

The Executive Committee may reduce or increase the compensation of an officer if during the term of office the work of an officer is increased from a part-time to a full-time basis, or reduced from a full-time to a part-time basis, or because of an unwillingness or inability to perform the duties of the office. The Executive Committee shall have the authority to grant cost of living increases in the compensation of officers who work on a full-time basis for the California State Grange. This percentage of increase shall not exceed the cost of living index published by the Federal Government and shall become effective on January First of each year to coincide with the fiscal/calendar year, and shall be submitted to the Delegates for approval. If not approved by the Delegates, the increase shall be rescinded effective on the date the Delegates disallowed the increase.

All forms of compensation, no matter how they are classified, shall be subject to the limits placed in this section.

All officers salaries may be paid semi-monthly in addition to necessary expenses while engaged in the work of the Order.

**17.2 Expenses of Members of the Order Attending Meetings of the State Grange** - It shall be the policy of the State Grange to reimburse Delegates, State Grange Officers and certain other members of

the Order for a portion of their expenses incurred in attending any meeting of the State Grange. The Executive Committee will specify the amount of expenses that will be reimbursed for the various Delegates, State Officers, State Appointed Directors, Deputies and others.

**17.3 *Representatives to the State Grange*** - Subordinate and Pomona Granges shall defray the expenses of their Delegates to the annual meeting of the State Grange.

**17.4 *Dual Compensation*** - No member shall receive dual compensation because they hold two or more positions entitled to compensation.

**17.5 *Expenses of the Executive Committee*** - Whenever the Executive Committee shall meet, the allowed expenses shall not exceed that as specified in section 17.2 for other State Officers, State-Appointed Directors, Deputies and others.

**17.6 *Employees*** - The State Grange is authorized to hire such employees as are necessary for the operations of the State Grange and within the constraints of the annual budget as adopted by the Delegates. And that

- a) The Master, with the advice and consent of the Executive Committee, shall have the authority to hire, evaluate and terminate employees of the California State Grange.
- b) The basic compensation of all employees, who are not elected State Officers, shall be set annually by the Executive Committee.
- c) Annual Cost of Living adjustments may be granted by the Executive Committee subject to any budgetary constraints that may apply.
- d) The Master and Executive Committee shall see that job descriptions, duties, work conditions and employment policies shall conform to existing laws, rules and regulations regarding employees and shall be detailed in an employee handbook which shall be made available to each employee.

**17.7 *Compensation of Deputies*** - The Executive Committee shall fix the compensation of the Deputy State Masters.

**17.8 *New and Organized Granges*** - Delegates of Granges newly organized or reorganized since the last annual session of the State Grange shall receive five (5) dollars per day for each day they attend the State Session.

### ***Article XVIII*** ***Committees-All Granges***

**18.1 *Committee Types*** - Committees are of two kinds; Special and Standing. Special committees are appointed for a particular purpose and are considered discharged when that purpose is served. Standing committees are appointed for the general good of the Order, and may continue in existence until the next regular election of officers.

**18.2 *How Appointed*** - All committees shall be appointed by the Master of the various Grange divisions of the Order with the advise of the Overseer. The first named on a committee shall be considered its chairman and shall convene the committee and report the results of its deliberations.

**18.3 State Grange Standing Committees** - The Master shall appoint members of the Order to the following committees:

- a) Convention Standing Committees: Committees as necessary to carry on the business of the Order in developing Grange policy. These committees may continue on an interim basis at the direction of the Master, if needed.
- b) Annual Standing Committees:
  - 1) Grange Women's Activities,
  - 2) Junior Grange,
  - 3) Youth and Young Adults,
  - 4) Deaf Activities,
  - 5) Membership,
  - 6) Grange Youth Fair Program.

These committees shall function on a year round basis serving the needs of the Grange.

- c) Additional standing committees may be appointed as authorized by the Grange.

**18.4 Subordinate and Pomona Grange Standing Committees** – Standing committees for the Subordinate and Pomona Grange may consist of Agriculture, Conservation, Education, Good of the Order, Grange Women's Activities, Junior, Legislative, Membership, Publicity, Taxation, Youth and other such committees as may be authorized by the Grange.

**18.5 Income From Committees** – Any income derived by a committee is the property of the Grange unless the Grange provides otherwise. The Grange may authorize the expenditure of these funds by the committee in individual cases or on a continuing basis, but any expenditure so made shall be reported to the next meeting of the Grange.

**18.6 Additional Committees** – Each Subordinate Grange Master shall appoint the following committees:

- 1) Relief Committee - its duty being to visit members of the Order who may be sick or in want and to render such assistance as the Grange may determine;
- 2) If the By-Laws of the Grange provide, a Literary Committee, its duty being to assist the Lecturer in preparing the literary work for the year.

### ***Article XIX*** ***Committees-Special Rules***

**19.1 Special Status** - The Grange Women's Activities, the Youth and Young Adults Committees serve as standing committees within the Grange and shall follow rules and regulations adopted by the

Executive Committee of the State Grange for their operation.

**19.2 Officers** - The Officers of the Grange Women's Activities, the Youth, and the Young Adults Committees shall be elected by members of their respective committees prior to the election of Officers for their respective Granges subject to the following:

- a) The election procedure shall be the same as for regular Grange Officers.
- b) The Master of that Grange shall be advised of the member's election to positions within that committee. If the Master refuses to confirm the election of any of the committee officers, then the Grange shall by majority vote of those present and voting, by paper ballot, either sustain or overrule the objection of the Master. If the Master's objection is sustained, the committee shall re-elect officers. If the Master is overruled, the elected officers shall be confirmed for the remainder of the term.
- c) If a committee fails to elect a chair, one shall be appointed by the Master.

**19.3 Quorum Defined** - For the Grange Women's Activities, the Youth and Young Adults Committee, a quorum shall be at least three members, one of which shall be either the Chairman or Vice Chairman, which shall be necessary for any transaction of business.

## ***Article XX***

### ***Policy Formation-State Grange***

**20.1 Formation** - All policy for the California State Grange is by adoption of properly submitted resolutions.

**20.2 Procedure** - All resolutions shall be submitted to the State Master prior to published deadlines. The State Master shall assign resolutions to committees who, at the annual meeting of the State Grange, shall review the resolutions assigned, make recommendation to the Delegates for amendments, if any, and for either adoption or rejection of said resolution in compliance with accepted Parliamentary Procedure.

**20.3 Time Limit Before Adoption** - All resolutions for the adoption of policy must be presented to the Delegates at least four hours before a vote is taken on the resolution.

**20.4 Testimony and Reports of Committees** - Each committee to which are assigned resolutions shall use due diligence to see that any member who wishes to present testimony on a resolution is able to do so. Each committee shall make a final report to the Delegates after all resolutions assigned to that committee are acted upon. Any recommendation in the final report shall be referred to the proper committee at the next annual meeting for consideration.

## ***Article XXI***

### ***Accounting Period***

**21.1 State Grange** - The accounting period of the State Grange shall be January 1st through December 31st.

**21.2 Junior, Subordinate and Pomona Granges** - The accounting year of all Junior, Subordinate and

Pomona Granges shall be January 1st through December 31st.

**Article XXII**  
**Order of Business of Annual Session**

**22.1 Who Prepares** - The Executive Committee of the State Grange shall prepare an Order of Business for the annual meeting of the State Grange, to be approved by the Delegate body during the first day of the annual convention. Such Order of Business shall be followed by the Delegate body.

**Article XXIII**  
**Alcoholic Beverages**

**23.1 Grange Functions** -All Granges are prohibited from serving/consuming alcoholic beverages either in the Grange Hall or on any Grange property during any Grange business meeting.

**23.2 Non-Grange Functions** - The use of alcoholic beverages at any non-Grange function may be allowed by vote of the individual Subordinate or Pomona Grange.

**Article XXIV**  
**Parliamentary Procedure**

**24.1 Procedure** - In all Parliamentary matters the State Grange and all divisions of the Order shall use the Parliamentary Codes of the National Grange. For all points not decided in the Parliamentary Codes, Robert's Rules of Order (Revised) shall be considered the standard authority.

**Article XXV**  
**By-Laws for Subordinate and Pomona Granges**

**25.1 Shall Adopt By-Laws** - Each Subordinate and Pomona Grange shall adopt By-Laws which shall specify the name of the Grange, the time and place of meetings and other such laws needed for the operation of said Grange, provided that such By-Laws do not conflict with the Constitution and By-Laws of the State Grange or the National Grange.

**25.2 How Adopted or Amended** - The By-Laws of each Subordinate or Pomona Grange and any amendments to said By-Laws shall be adopted by the Grange as follows:

- 1) Presented in writing at a regular meeting;
- 2) Lay over to the next regular meeting;
- 3) Adopt by two-thirds (2/3) vote of the members present at said meeting;
- 4) Present the action of the Grange along with necessary documentation to the Master of the State Grange for final approval.

**25.3 By-Laws Shall Provide for Local Dues** - The By-Laws of each Subordinate Grange shall specify the amount of additional dues, as provided for in Article X, Section 10.2, that are necessary for the operation of their respective Grange.

**25.4 Subordinate Grange Membership Dues** – The Subordinate Grange Membership dues for Fraternal and/or Affiliate members shall be the total of the local Subordinate Dues, as specified in the By-Laws or the respective Subordinate Grange, and the dues payable to the State Grange as specified in Article X, Section 10.2

**Article XXVI**  
**Adoption, Amendment or Repeal**  
**of By-Laws and Grange Laws**

**26.1 By-Laws of the State Grange** - These By-Laws may be adopted, amended or repealed in whole or in part only at any annual meeting of the State Grange at which a quorum is present by a two-thirds (2/3) vote of the Delegates present and voting.

**26.2 Funds-Article X** - All resolutions to adopt, amend or repeal Article X-Funds of the By-Laws of the State Grange shall be submitted to the Office of the Master of the State Grange sixty (60) days prior to the annual meeting. Thirty (30) days prior to the annual meeting the Master shall cause the mailing of copies of all properly submitted resolutions to adopt, amend or repeal Article X of the By-Laws of the State Grange to each Subordinate and Pomona Grange. Resolutions improperly submitted shall be returned to the submitting Grange for correction, and, if they are not returned prior to sixty (60) days of the annual meeting they shall be held over to the next annual session unless withdrawn by the submitting Grange.

It is specifically provided that any changes to the membership dues payable to the State Grange adopted by amendment to these By-Laws shall become effective on the January 1, immediately after the date of such adoption.

# Exhibit C

**DIGEST OF LAWS**

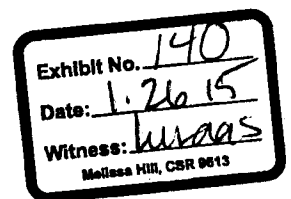
**CALIFORNIA STATE GRANGE**



2011 Edition

Adopted and Proclaimed by

The California State Grange  
3830 U Street Sacramento, CA. 95817



**DIGEST OF LAWS**  
**OF THE**  
**CALIFORNIA STATE GRANGE**

Including the Constitution of the Order; By-Laws of the California State Grange; the Codes of Laws as Adopted by the California State Grange and amended over time.

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**SECTION 1**

**CONSTITUTION OF**

**THE**

**CALIFORNIA STATE GRANGE**

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**CALIFORNIA STATE GRANGE**

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# ***Constitution of the California State Grange***

## ***Article I Organization***

The California State Grange of the Order of Patrons of Husbandry (hereinafter known as the State Grange) shall consist of the following four divisions:

- 1) Junior Granges (membership Granges) having charge of the Junior Degree
- 2) Subordinate Granges (membership Granges) having charge of the first Four Degrees as follows:  
First Degree: Laborer (man), Maid (woman) Second Degree: Cultivator (man), Shepherdess (woman) Third Degree: Harvester (man), Gleaner (woman). Fourth Degree: Husbandman (man), Matron (woman)
- 3) Pomona Granges (district membership Granges) have charge of the Fifth Degree (Pomona)
- 4) State Grange (Delegate body) having charge of the Sixth Degree (Flora).

## ***Article II Regulation and Administration***

The State Grange, as a chartered division of the National Grange, shall have the right and power, as the good of the Order requires, to adopt laws for the organization, administration and regulation of the affairs of the various divisions of the State Grange, including laws limiting, defining, and regulating the powers of the various Granges of the divisions of the State Grange, so long as they do not conflict with the laws of the National Grange.

## ***Article III Membership***

The qualifications for membership; procedure for attaining membership; membership dues; and the right to vote in each of the Granges of the divisions of the State Grange shall be provided for in the By-Laws of the State Grange. All candidates for membership and elected officers shall be required to agree at the time

of election to membership, or installation in office, that at all times they will faithfully comply with the Constitution, By-Laws, and Codes of the Grange at all levels, as from time to time adopted.

***Article IV***  
***Application Fees and Membership Dues***

Funds for the operation of each of the various Granges of the divisions of the State Grange shall be collected as application fees for memberships, membership dues and income from Grange sponsored activities.

The By-Laws of the State Grange shall provide for a minimum amount of such application fees and membership dues. The collection of such funds and the apportionment thereof shall be provided for in the By-Laws of the State Grange.

***Article V***  
***Officers***

The designation, rank, election or appointment, authority and duty of officers in the various Granges of the division of the State Grange shall be provided for in the By-Laws of the State Grange and the By-Laws of the various divisions of the State Grange.

***Article VI***  
***Sale, Encumbrance or Transfer of Real  
And/or Personal Property***

When a Grange of any division of the State Grange shall sell, encumber or in any other way transfer real and/or personal property owned by such Grange, for any reason, they shall advise the State Grange and conform to the laws for such sale, encumbrances or transfers as specified in the Constitution and By-Laws of the National Grange.

***Article VII***  
***Activities, Earnings***

The various Granges of the State Grange shall not conduct any activity not permitted to be carried on by an exempt organization described in Section 501(c) of the Internal Revenue Code of 1954, as now in force or as hereinafter amended.

No part of any net earnings of the various Granges of the State Grange shall inure to the benefit of any officer, director or member of the Grange, except as reasonable compensation for services performed, or be appropriated for any services other than as set forth in the Laws of the Order.

***Article VIII***  
***Religious and Political party***

Religious or political affiliations shall not be the subject of discussions in the work of the Order, and no religious or political tests for membership shall be applied.

***Article IX***  
***Judiciary***

The State Grange shall use the procedures as provided for in the Digest of Laws of the National Grange for all trials of members of the Order charged with violation of this Constitution; By-Laws; the Manuals of the Degrees of the Order; or the laws of any division of the Order that may apply.

***Article X***  
***Requirements***

Reports from Junior, Subordinate and Pomona Granges called for by the State or National Grange must be certified by the Master and Secretary, and under the seal of the Grange.

All correspondence from the State or National Grange shall be made known to the members of the Junior, Subordinate or Pomona Granges without unnecessary delay.

If any Brother or Sister of the Order is sick or in distress, it shall be the duty of the Patrons to visit them and see that they are well provided with all things needful as voted by the Grange.

Any members of the Order found guilty by Grange trial of wanton cruelty to animals shall be expelled from the Grange.

***Article XI***  
***Amendments***

This Constitution may be amended, provided such amendments in proper form are submitted to the State Grange sixty (60) days prior to the annual session and that the State Grange will thirty (30) days prior to the annual session mail copies of all such proposed amendments to the Subordinate and Pomona Granges. That such amendments to be adopted by two-thirds vote of the Delegates present and voting only at any annual meeting of the State Grange. Said amendment shall be in full force, beginning with the first day of the calendar year following the annual session of the State Grange, unless ordered otherwise.

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# **By-Laws of the California State Grange**

## ***Article I Offices and Seal***

**1.1 Principal Office** - The principal office of the California State Grange shall be located at 3830 U Street, Sacramento, California, or other location within 25 miles of Sacramento or as determined by the Executive Committee.

**1.2 Other Offices** - The State Grange may also maintain other offices in such places as the Executive Committee of the State Grange may from time to time designate, as good of the Order may require.

**1.3 Seal** - The corporate seal shall have inscribed thereon the name of the corporation and the year of its organization.

**1.4** Where the Secretary of the State Grange is not available in the principle office of the State Grange, the Executive Committee may provide itself with a corporate seal to authenticate legal papers. This seal may be used in conjunction with the Signature of the Master of the State Grange.

## ***Article II Charters -Junior, Subordinate and Pomona Granges***

**2.1 Application for Charters** - All applications for charters must be approved by the Master of the State Grange before it is filed with the Secretary of the National Grange.

**2.2 Issuance of Charters** - The National Grange shall issue the charter when it determines the organization of the Junior, Subordinate or Pomona Grange is completed.

**2.3 Fees** - The fees for issuance of a charter shall be as specified in the By-Laws of the National Grange.

**2.4 Number of Members** - In order for a charter to be issued there must be thirteen or more members, of whom there shall be not less than four of either sex.

**2.5 Organization**-The Master of the State Grange or the Deputy shall see that the officers are duly elected and installed and that the membership fee is paid to the Treasurer of the new Grange before organization is complete. They shall reject every applicant who is not strictly qualified for membership in the new Grange.

**2.6 Reorganization** - It shall be the duty of the Master of the State Grange, or a duly authorized Deputy, to make every effort to reorganize Granges whose membership declines below thirteen members

as provided in the By-Laws of the National Grange.

**Article III**  
***Suspension or Revocation of Charters***  
***Junior, Subordinate and Pomona Granges***

**3.1 Criteria** - When the following circumstances exist as to any Junior, Subordinate or Pomona Grange, it shall be the duty of the Master of the State Grange to suspend or revoke the Charter of such Granges, if it is the determination of the Master that the good of the Order requires such action.

- a) Charter has been issued to a Grange contrary to the laws and usages of the Order,
- b) A Grange working in violation of the Laws and usages of the Order,
- c) A Grange is in arrears for dues for two or more quarters, d) A Grange refuses or is unable to hold meetings as provided in these By-Laws,
- e) Attempts to restore a Grange which has become inactive to an active status proves unsuccessful,
- f) The membership of a Grange is reduced below the organization requirements of thirteen, except as provided in the By-Laws of the National Grange.

**3.2 Appeal** - The Grange whose Charter is suspended or revoked may appeal such action to the Master of the National Grange as provided in the By-Laws of the National Grange.

**Article IV**  
***Fraternal Membership Classes***

**4.1 Junior Granges** - Any person over five (5) years and under fourteen (14) years of age may be proposed as a candidate for membership and elected a member of a Junior Grange as provided for in Article VI. Honorary membership may be obtained by Subordinate Grange members and by parents of Junior Grange members by paying the required fee and receiving the proper instruction.

**4.2 Subordinate Granges** - Any person, age thirteen years and six months or more, with an interest in agricultural pursuits and the purposes of the Order, may be proposed as a candidate and elected to membership in a Subordinate Grange as provided in Article VI. A Junior Grange member attaining the age of thirteen years and six months, when certified by a Junior Leader as having been an active Junior member for one year or more immediately preceding the application, may be received into Subordinate Membership by payment of the prescribed fee and majority vote of the Grange by paper ballot.

Family Membership is available to any person who qualifies for individual membership (*see paragraph above*) and meets the requirements of Section 4.6.5 of the National Grange By-laws.

**4.3 Pomona Granges** - A Subordinate Grange member in good standing may be elected to membership in a Pomona Grange as provided for in Article VI.

**4.4 State Grange** - The State Grange is a Delegate body and is composed of two classes of members as follows:

a) **Voting Members** - Masters or alternates, and their spouses, of active Subordinate and Pomona Granges within the jurisdiction of the State Grange shall be Delegates to the State Grange with the right to vote.

b) **Honorary Members** - Fourth Degree members who have received the sixth degree shall be honorary members, eligible to office, but not entitled to vote.

**4.5 Affiliate Membership** - Subordinate and Pomona Grange members may be a member of one additional Subordinate and Pomona Grange.

### ***Article V*** ***Associate Membership Class***

**5.1** Those who would otherwise qualify for membership under Article IV, but who elect not to become a full fraternal member.

**5.2 Associate Membership Application** - Application shall be made on form approved by the Executive Committee of the State Grange and must be accompanied by the full dues as prescribed, and the application fee.

**5.3 Membership Fees** - The fees for this membership class shall be established and disbursed by the California State Grange Executive Committee.

**5.4. Supportive Membership Class** – Membership in the California State Grange as a Supportive Member may be obtained by an individual or groups who may have an interest in the advancement of agriculture and the improvement of the rural lifestyle. Membership is gained and may continue during the existence of a contractual agreement between the California State Grange and a business entity which is providing a product or a service to that Supportive Member. The Executive Committee shall have the authority to negotiate the contractual agreement. Membership may be terminated at the pleasure of the California State Grange. The Supportive Member is deemed to be a Supportive Member of the California State Grange as shown on the product/service relationship documents.

A Supportive Member will receive benefits determined by the Executive Committee of the California State Grange. A Supportive Member shall not be entitled to attend regular Grange meetings, vote on matters of Grange policy, or participate in State Grange-sponsored contests except as permitted by the Executive Committee.

### ***Article VI*** ***Election to Membership***

**6.1** Election process for Junior, Subordinate and Pomona Granges shall be as follows:

- a) Submit an application (as provided by the State or National Grange) to the Grange accompanied by the required application fee.
- b) Recommendation for candidacy for membership by two members of said Grange.
- c) Agreement that if elected to membership the candidate at all times will faithfully comply with the Laws of the Order at all levels, as from time to time amended.

d) Election by paper ballot vote by members of said Grange at a regular meeting at which a quorum is present as follows:

1) *Junior and Subordinate Granges*: Election to membership shall be made by paper ballot (yes for acceptance; no for rejection) at a regular meeting at which a quorum is present and election to membership will thereby be made by a majority of paper ballots cast. (National and State Grange have ruled that the ballot box may be used, as long as there are at least six black cubes available).

2) *Pomona Granges*: By majority vote of members present with the voting sign of the Order.

3) *Affiliate membership application*: By majority vote of members present by paper ballot.

e) Degrees or Obligation: After candidate(s) have been legally elected, they are entitled to initiation, and the degrees or obligation ceremony must be conferred as follows:

1) In Junior Granges, the Junior Degree shall be required.

2) In Subordinate Granges, the Four Degrees or the Official Grange Obligation Ceremony shall be required.

3) In Pomona Granges, the Fifth Degree or the Official Pomona Grange Obligation Ceremony shall be required.

4) For Affiliate membership, the degrees or obligation ceremony shall not be required.

**6.2 Rejected Applications and Reapplication** - If an application is rejected by a vote of the Grange, the fee for membership will be refunded and no new petition shall be received from the rejected applicant until six (6) months have elapsed.

**6.3 Time Limit for Action** - The Grange shall hold applications for a period not exceeding one year awaiting the presentation of candidate(s) for the Obligation, after which time the candidate shall be notified that unless a valid reason for not having appeared is filed, the application shall be destroyed and its approval considered null and void.

**6.4 Declaring a Ballot void** - After an eligible candidate has been legally elected, said candidate is entitled to initiation unless objection is made, the nature of the objection stated, and the objection sustained by a majority vote of the Grange; or an objection thereto in writing, signed by three members of said Grange, filed with the Secretary, which objection must state that the cause thereof has arisen since the date of the applicant's election and the objection sustained by a majority vote of the Grange.

**6.5 Collective Balloting** - Balloting for classes of two or more candidates may be conducted collectively. In the event the class receives less than a majority of votes, the paper ballot must be taken on each candidate separately.

**6.6 Withdrawing Application** - An application for membership can be withdrawn at any time before a ballot is ordered thereon, without permission of the Grange; but after the applicant has been declared elected, a Grange cannot permit the application to be withdrawn before initiation, except by a majority

vote of the Grange. In either case the application fee shall be refunded.

#### *6.7 Reinstatement of Members –*

- a) A member suspended for non-payment of dues may be reinstated within one year from date of suspension in the Grange from which suspended by a majority vote. Such application for reinstatement shall be accompanied by the dues unpaid for the prior year and one year's dues in advance. Such reinstatement shall restore and maintain continuous membership status.
- b) A member may be reinstated after one year from the date of suspension by completion of the application for reinstatement accompanied by proof of former membership and payment of the current year's dues and one year's dues in advance. The application shall be presented at a regular meeting and a majority vote by paper ballot will reinstate. Continuous membership status will not be restored.

### *Article VII Suspension or Termination of Membership*

*7.1 Reasons for Suspension or Termination* - Membership in a Subordinate or Pomona Grange of the Order may be suspended or terminated as a result of any of the following occurrences:

- a) A demit issued by the Secretary of a Grange and countersigned by the Master of said Grange after said Grange voted to issue the demit.
- b) Non-Payment of Dues for one quarter.
- c) A member's written request to be dropped from the rolls. d) A guilty finding of a State or National Trial Court for violation of the Manual of the Degrees of the Order or By-Laws of the Grange, which is not reversed upon appeal.
- e) Conviction of a felony under Federal or State Laws which is not reversed on appeal.

*7.2 Higher Degrees* - Suspension or termination of membership in a Subordinate Grange terminates membership in all higher Degrees of the Order.

*7.3 Expired Demits* - Members holding demits and failing to affiliate with a Grange during the life of the Demit shall be considered as former members.

### *Article VIII Demit*

*8.1 Effect of Demit* - A demit is a certificate issued by the Secretary and countersigned by the Master and simply disconnects a member from a Grange, leaving such member an unaffiliated member of the Order, eligible to affiliate with another Subordinate or Pomona Grange.

*8.2 When Given* - A member is entitled at any time to a demit as a matter of right, if in good standing and clear on the books. No members can object without preferring charges against the applicant.

**8.3 Life of a Demit** - A demit shall remain in force for six months from the date of issue, and shall show the date to which dues have been paid.

**8.4 Dues from Demitted Grange** - Upon notification by the Secretary of the Grange receiving the demit, the Grange issuing the demit shall remit to the demitted Grange the unexpired portion of the remaining total of the per capita tax due the State Grange, already paid by the demitted member.

**8.5 How Received** - Members holding demits may apply for membership in any Grange by submitting the demit together with a fee of 50 (fifty) cents to the Secretary of the Grange they wish to join. The Grange Secretary shall present the request at a regular meeting for a vote, as it is not necessary that the application therefore lie over.

### ***Article IX*** ***Voting Rights***

**9.1 Voting Right of Grange Members or Delegates** - Each member or Delegate shall have one vote on each question or matter. All questions and business at every meeting of a Grange, Executive Committee or Special or Standing Committee, at which a quorum is present, shall be determined by a majority vote of members or Delegates present, unless a larger vote is required by the By-Laws.

**9.2 Voting Rights of Masters** - In Junior, Subordinate or Pomona Granges the Master may vote as other members when a vote is taken by ballot or when there is a request for a ye and nay roll call vote. The Master of the State Grange has no vote except in the case of a tie vote, unless said Master is also a voting Delegate.

### ***Article X*** ***Funds***

**10.1 Application Fees for Membership** - Each of the various Granges of the Order may assess application fees in addition to the minimum fees from time to time as necessary to fund their operations. The application fees provided for must be paid in full before the conferral of the various degrees of the Order. The minimum application fees for the various divisions of the State Grange are as follows:

- a) **Junior Grange**-One dollar (\$1.00) for either active or honorary membership.
- b) **Subordinate Grange**-Three dollars (\$3.00) for each regular or affiliate or family membership, of which one dollar (\$1.00) shall be paid to the State Grange. Associate membership application fee is ten dollars (\$10.00) of which five dollars (\$5.00) is payable to the State Grange.
- c) **Pomona Grange**-One dollar (\$1.00) for each regular or affiliate membership. Degree of Pomona - State Session - The application fee for receiving the Degree of Pomona at State Session shall be five dollars (\$5.00).
- d) **State Grange**-Ten dollars (\$10.00).

**10.2 Membership Dues** - Each of the various Granges of the Order may assess membership dues in addition to the minimum dues, as necessary to fund their operations. The minimum annual membership

dues for each of the Granges of the Order are as follows:

- a) **Junior Grange**-One dollar(\$ 1.00) for active and honorary members, payable in advance.
- b) **Subordinate Grange**-Twenty-eight Dollars (\$28.00) for each regular or affiliate member on the rolls, except that for members age 13-1/2 through 20, the minimum annual membership dues shall be Nine Dollars (\$9.00). Family Membership dues shall be twice the amount for individual members. Associate dues shall be forty dollars (\$40.00).
- c) **Pomona Grange**-One dollar (\$1.00) for each regular or affiliate member on the rolls.
- d) **Golden Sheaf**-Those members that have attained fifty (50) years of continuous service are considered "Life Members" and are no longer required to pay Subordinate, Pomona or State Grange dues.

**10.3 Dues to the State Grange** - Each Grange shall pay to the State Grange Secretary or authorized person as provided in Article XI, Reports, the sums as follows:

- a) **Junior Granges** - no dues required.
- b) **Subordinate Granges**-Twenty-eight dollars (\$28.00) for each member on the rolls, regular or affiliate, except Golden Sheaf members who shall pay Two Dollars (\$2.00) each, and that for members age 13 1 /2 through 20, the dues paid to the State Grange shall be Nine Dollars (\$9.00). Family Membership dues to the State Grange shall be twice the amount for individual members. Associate dues shall be twenty dollars (\$20.00) to the State Grange.
- c) **Pomona Granges** - No dues required.

**10.4 National Grange Per Capita Dues or Assessment** - Whenever the National Grange increases the per capita tax or adds any assessment to the State Grange, it shall be up to the discretion of the Delegate body to raise the annual per capita tax to all Subordinate Grange members.

**10.5 Disbursement Procedure: Junior, Subordinate, Pomona Granges** - All funds shall be disbursed by the named officers of said Grange as follows:

- a) Secretary to prepare an order to the Treasurer, and
- b) Said order must be signed by the Master and the Secretary and ordered paid by the Grange,
- c) Treasurer to then disburse said funds as ordered, keeping detailed records of all funds in the care of said officer.

**10.6 Disbursement Procedure-State Grange** - All funds shall be disbursed by the named officers as follows:

- a) Secretary or authorized person to prepare an order to the Treasurer;
- b) Said order to be signed by the Master or authorized person and the Secretary or authorized person;

c) Treasurer to then disburse said funds, as ordered, keeping detailed records of all funds in the care of said officers.

**10.7 Budget, State Grange** - The State Grange shall each year prepare a proposed annual budget prior to the annual session for the next fiscal year, which shall be submitted to the Delegates for approval.

**10.8.** The proposed annual budget shall be sent to each Subordinate Grange Master 45 days prior to the annual convention of the California State Grange.

### **Article XI** **Reports to the State Grange by Junior, Subordinate and** **Pomona Granges**

**11.1 Quarters Defined** - The end of the Quarters for the purpose of quarterly reports shall be March 31, June 30, September 30 and December 31.

**11.2 Information Required** - The Secretary of each of the various Granges of the divisions of the Order shall report after each meeting, month or quarter, on forms provided by the State Grange; gains by initiation of new members, by demit or reinstatement; losses by demit, withdrawal, death or suspension for non-payment of dues; changes of address of members.

**11.3 Junior Granges** - No dues required..

**11.4 Subordinate Granges** - The Secretary of each Subordinate Grange shall pay at the close of each quarter the sum as provided for in Section 10.1 (b) Application Fees for Membership, of these By-Laws, for each new member initiated during the quarter, and one-quarter (1/4) of the sum as provided for in Section 10.3 (b) Dues to the State Grange, for each member on the rolls as of the end of the quarter.

**11.5 Pomona Granges** - No dues required.

**11.6 Approved Programs** - The Secretary of the various divisions of the Order may substitute the value of vouchers or credits from programs approved by Delegates of the State Grange in lieu of a portion of the dues payment to the State Grange.

**11.7 Grange Roster** - The Secretary of each of the various Granges of the divisions of the Order shall report to the State Grange Secretary, on such forms as shall be provided, not later than thirty (30) days following the election of Officers, the names and addresses of certain elected Officers and appointed Committee Chairmen.

a) The State Grange shall see that the Grange Roster is compiled, printed and mailed to all of the various Granges of the divisions of the Order no later than sixty (60) days following the election and installation dates as established in Paragraph 14.4 of Article XIV of these By-Laws.

### **Article XII** **Meetings and Quorums**

**12.1 Junior Granges** - Each Junior Grange shall meet at least once each month; however, such Grange may vote to hold additional meetings.

**12.2 Subordinate Granges** - Each Subordinate Grange shall meet at least once each month; however, such Granges may vote to hold additional meetings.

**12.3 Pomona Granges** - Each Pomona Grange shall meet at least once each calendar quarter; however, such Granges may vote to hold additional meetings as deemed necessary for the good of the Order.

**12.4 State Grange** - The California State Grange Executive Committee shall set the date of the annual meeting, said meeting to be in the month of October and to commence on or before the 16<sup>th</sup> of the month. The place of meeting will be determined by a majority vote of the Delegate body at least one or two years in advance. Should the State Grange adjourn without selecting the place of meeting, the Executive Committee of the State Grange shall determine the place of meeting for the State Grange and notify the Secretary of the State Grange and Masters of the Subordinate and Pomona Granges sixty (60) days prior.

If for any reason the selected place of meeting is later deemed by the Executive Committee to be unacceptable, it will be the responsibility of the Executive Committee of the State Grange to secure a suitable meeting place and promptly notify the Secretary of the State Grange and Masters of the Subordinate and Pomona Granges.

**12.5 Executive Committee of the State Grange** - The Executive Committee shall hold a regular meeting on the day preceding the meeting of the State Grange, and one not later than the day following the meeting of the State Grange. The Committee may also hold intermediate meetings, when called by the Master of the State Grange or by a vote of the Executive Committee.

**12.6 Special meetings** - May be called when deemed necessary for the good of the Order as follows:

- a) **Junior, Subordinate and Pomona Granges:** by a vote of the Grange or by the Master and Secretary when deemed necessary, or upon the written request of seven (7) or more members. No business shall be transacted except that specified in the call thereto.
- b) **State Grange:** may be called by the Executive Committee by giving written notice to each of the Subordinate and Pomona Granges thirty (30) days preceding; or by a vote of the Grange thirty (30) days preceding; or by the vote of the Grange at a regular meeting.

**12.7 Quorum-Number defined -**

- a) **Committees:** A majority of the members of the committee is necessary for any action
- b) **Junior, Subordinate and Pomona Granges:** Seven members of the respective chartered Granges is the least number with which a meeting may be opened in due form, and shall constitute a quorum. In cases where a quorum is not present, the Master may adjourn the meeting from time to time until a quorum is present.
- c) **State Grange:** One fourth (1/4) of all the Subordinate and Pomona Granges entitled to representation shall constitute a quorum for the transaction of business. Granges whose quarterly dues to the State Grange are unpaid for more than one quarter shall not be entitled to representation until the dues are paid. If there be less than this number the Master of the State Grange may adjourn the meeting from time to time until a quorum is present. Such adjourned

meeting shall not be considered a special meeting.

### **Article XIII** **Representation to State Grange Meetings**

**13.1 Subordinate and Pomona Granges** - Each Grange not more than one quarter in arrears for dues to the State Grange is entitled to representation at all State Grange Meetings.

- a) **Regular Delegates**-By virtue of the office, the Master and spouse, if members in good standing, shall be the Delegates. If the Master cannot act as the regular Delegate, then the Master's spouse cannot be a Delegate unless it is voted by the Grange.
- b) **Selected Delegates** - If the Master is unmarried, or if married, the spouse is unable to fulfill the responsibilities of a regular Delegate to a State Grange meeting, the second voting privilege may, by a vote of the Grange, be given to another member in good standing.
- c) **Alternate Delegates** - A Grange may select any two members in good standing as alternate Delegates should the Regular or the Selected Delegates not be able to attend the meeting of the State Grange.

**13.2 Registration of Voting Members** - Each regular, selected or alternate voting Delegate shall be registered with the State Grange as the voting representative from their respective Granges. Should any of the above Delegates not be able to attend all of the State Grange meeting, it shall require a majority vote of the State Grange to allow the substitute Delegate to represent that Grange.

**13.3 Dual Representation** - A member cannot be a Delegate for both a Pomona and a Subordinate Grange.

**13.4 Number of Voting Delegates** - No Grange shall be allowed more than two Delegates at any State Grange meeting.

**13.5 Credentials** - Every Grange who shall send representatives to any State Grange meeting must certify to the State Grange, on forms provided, who shall be its accredited representatives. Such representatives may be required to furnish identification that will attest to his or her identity.

### **Article XIV** **Officers**

**14.1 All Granges** - The officers of the Junior, Subordinate, Pomona and State Grange shall consist of and rank as follows: Master, Overseer, Lecturer, Steward, Assistant Steward, Lady Assistant Steward, Chaplain, Treasurer, Secretary, Gatekeeper, Ceres, Pomona, Flora, Executive Committee and Musician.

**14.2 Executive Committee** -

- a) **Junior, Subordinate and Pomona Granges** - There shall be an Executive Committee consisting of the Master and at least three elected members.
- b) **State Grange** - There shall be an Executive Committee consisting of the Master and five elected members and the Overseer. The Committee shall elect its own chairman at its first meeting

following each annual session.

- c) **All Granges** - Other members may be ex-officio members of the committee.

**14.3 Qualifications of Officers** - All officers must be a member in good standing. Any member may be elected to an office in a Grange of a higher degree, but shall not be installed until such member shall have received the higher degree. Affiliate members shall not hold the same office in two Subordinate or two Pomona Granges at the same time. No two members of the State Grange Executive Committee shall be elected from the same county, nor shall more than two members be elected from the same region.

**14.4 When Elected**

- a) **Junior Grange**-Officers shall be elected and installed annually in the same manner as Subordinate Granges. The sponsoring Grange shall select a Junior Leader to supervise the work of the Junior Grange.
- b) **Subordinate and Pomona Granges** - Officers shall be elected annually or biennially after November 1<sup>st</sup> and installed prior to January 31<sup>st</sup>. Subordinate and Pomona Granges must provide in their By-Laws if biennial elections of officers are used.
- c) **State Grange** - Officers shall be elected and installed biennially at the annual meeting.

**14.5 Election of Executive Committee**

- a) **Junior, Subordinate and Pomona Granges**-Each member of the Executive Committee shall serve for a period of three years. Election of the Executive Committee shall follow election of the Overseer. One member of the Executive Committee shall be elected each year regardless of the fact that a Grange may elect other officers annually or biennially.
- b) **State Grange**-Each member of the Executive Committee shall serve for a period of three years. At least one member of the Executive Committee must be elected at each Annual Session of the State Grange.

**14.6 Installation Ceremonies** - The Installation ceremonies may be public. Any Officer of the State or National Grange, or Master or Past Master, holding the Degree of the Grange to be installed, or a Fifth Degree member, may install the officers of said Grange. No Officer can be installed by proxy.

**14.7 Recognition of Officers** - The officers of all respective Granges shall be addressed as "Worthy".

**14.8 Authority of Master**

- a) Officers of the various Granges are answerable to the Master of their respective Grange. The Master and Junior Leader of a Junior Grange are answerable to the Master of the sponsoring Grange.
- b) The Masters of Subordinate and Pomona Granges are answerable to the Master of the State Grange.
- c) The right to make a ruling as to Grange Laws and usage is vested solely in the Masters of the various Granges of the Order, subject to appeal to the Master of the State Grange.

d) All appeals must be accompanied by a complete transcript of the proceedings, including the decision of the Master from whom the appeal is taken, and no member of a Grange except the Master, or the Secretary acting under instruction from the Grange or the Master, can obtain any official ruling from the Master of the State or National Grange.

**14.9 General Duties of Officers, All Divisions of the Grange** - It shall be the duty of the officers of the various Granges of the Order to ensure that the Constitution and By-Laws of the Grange at all levels are observed and obeyed, and generally to perform all duties pertaining to their elected office, as contained in the Constitution, By-Laws and Manual of the Degrees of the Order.

**14.10 Additional Duties of Specific Officers of the Subordinate and Pomona Grange** - In addition to the requirement of Section 14.9, the following are also duties of the officers of the Subordinate and Pomona Granges:

a) **Master**-To open and preside at all meetings of the Grange and to enforce a due observance of the laws and usages of the Order. To see that all officers and members of committees perform their respective duties. To appoint committees not otherwise provided for. To inspect and announce the result of all balloting and other votes of the Grange. To have charge of the Charter, which must always be in the Grange Hall when the Grange is in session, and all books and papers containing the work of the Order, private instructions, etc., and they shall not allow same out of their possession except for use by the Grange. To sign all drafts upon the Treasurer for all sums that have been ordered paid by the Grange.

After the Grange is duly opened, the Master may call any member to the chair to preside during the Master's temporary absence there from. In the absence of the Master, the highest ranking officer present shall preside and fill all vacancies by appointment, and such presiding officer shall be invested with all the powers of the Master.

b) **Overseer**-to assist the Master in preserving order and decorum in the Grange. To assist in the examination of all ballots for candidates and, after the Master has inspected the ballot, to make known the results so far as to state whether the ballot is favorable or unfavorable. To have charge of the Inner Gate, under the direction of the Master.

c) **Lecturer**-To have charge of the literary exercises of the Grange. To provide useful information to be read or distributed among the members. To prepare literary programs and appoint members to special literary work. The Lecturer shall, prior to September 10th, complete and submit to the Lecturer of the State Grange, the Annual Report form which is mailed to each Pomona and Subordinate Lecturer from the National Grange Office.

d) **Steward**-To guard the Inner Gate. To see that the Grange hall is properly arranged for labor and the working tools are in their proper places. To superintend the balloting for membership under the direction of the Master and to provide for the introduction and accommodation of candidates. To have charge of all the working property of the Grange, subject to the orders of the Grange.

e) **Assistant Stewards**-To assist at the opening examination. To have charge of the candidates during initiation. To see that the regalia is properly distributed and cared for. To provide for the accommodation of visitors and to give all due assistance to the Steward.

f) **Treasurer**-To receive all monies from the Secretary or authorized person, giving a receipt for the same, to keep an accurate account thereof, and to pay all orders of the Grange signed by the Master or authorized person and Secretary or authorized person. To render at the close of each quarter a detailed report of the receipts and expenditures of the office. To deliver all monies, papers, books, etc., in possession of the Treasurer belonging to the Grange to the successor in office or to any committee the Grange may authorize to receive them. The Treasurer shall give such bonds as the Grange shall from time to time require.

g) **Secretary**-To keep an accurate record of all proceedings of the Grange. To safely keep the Seal of the Grange, which the Secretary is authorized to use, and by which all official documents and papers issued by and for the Grange shall be authenticated and to its legal use the Secretary shall attest by signature. To make out necessary returns to the State Grange. To attest all monies ordered to be paid at regular meetings. To report to the Grange at the end of each quarter the amount due the State Grange. To keep a correct account between the Grange and all of its members. To receive all monies due the Grange, and pay the same to the Treasurer, taking a receipt there from. To report the names of all members who are in arrears for dues. To report to the Master at the beginning of the year all members who are entitled to receive the Annual Word. To render a full account of the office at the end of each quarter. To deliver to the successor in office or to any committee the Grange may appoint to receive them, all monies, books, papers and other property belonging to the office in possession of the Secretary. The Secretary may receive such compensation as the Grange shall determine by vote for services rendered to the Grange.

h) **Gatekeeper** - To guard the Outer Gate and permit none but those duly qualified to enter the anteroom. To inform members in what degree the Grange is at work and see that all are provided with the necessary regalia.

**14.11 Additional duties of Officers of the State Grange** - In addition to the duties of Section 14.9, the following are duties of Officers of the State Grange:

a) **Master** - To preside at all meetings of the Grange, to see that officers and members of committees properly perform their respective duties, and generally to perform all duties pertaining to such office, including reporting the financial status of the California State Grange to the Delegates on the first morning of each Annual Session.

b) **Overseer** - To assist the Master in preserving order, to preside over the Grange in the absence of the Master and, in case of a vacancy in the office of Master, to fill the same until the next annual meeting.

c) **Lecturer** - Shall be such as usually devolve upon that officer in a Subordinate Grange and as prescribed in the Manual. He shall also receive reports from Lecturers of Subordinate and Pomona Granges, seeing that they do their duty and that the Lecturer's Hour is duly observed. He shall also, at the request of the Executive Committee, visit Subordinate Granges throughout the state.

d) **Steward** - To have charge of the Inner Gate and perform such other duties as required by the Manual.

e) **Assistant Stewards** - To assist the Steward in the performance of the duties of the Steward.

f) **Treasurer** - The Treasurer shall perform such duties relating to the office as may be required by

the Master and Executive Committee

- g) **Secretary** - To keep a record of all proceedings of the California State Grange, to conduct all official correspondence of the California State Grange pertaining to this office, and to perform such other duties relating to the office as may be required by the Master and the Executive Committee.
- h) **Gatekeeper** - To see that the gates are properly guarded and shall take charge of all property committed to the care of his office.

**14.12 Duties of the Executive Committee:**

- a) **All Granges** - It shall be the responsibility of the Executive Committee to have charge of all the invested funds and other property of the Grange, as well as the general oversight of all business in which the Grange has an interest between meetings of said Grange. They shall examine and approve all bills before the Treasurer can pay the same. They shall examine the books, accounts and reports of the Secretary and Treasurer prior to the installation of officers; report to the Grange at its earliest opportunity the results of its work; and attend to all other business that may come before said Grange not otherwise provided for. Actions by an Executive Committee must have the approval of the Master of each Grange, provided, however, that disapproval by a Master may be overridden by a vote of two-thirds of the members of the Executive Committee.
- b) **State Grange** - It shall be the duty of the Executive Committee of the State Grange to exercise general supervision of the affairs of the Order during the recess of the State Grange and shall include those acts pertaining to the execution of the laws, rules, regulations, and policy established by the Delegates of the State Grange. They shall have the authority to act on matters of interest to the Order when the State Grange is not in meeting but any such action taken shall be in accord with the established laws, rules, regulations and policy established by the Delegates of the State Grange, unless a policy does not exist. The Executive Committee shall supervise the disbursement of the funds of the State Grange in accordance with the budget guidelines adopted during the previous annual meeting and have authority to allocate funds necessary to maintain a viable program and a budget within the income of the State Grange. The Executive Committee shall report its acts in detail to the State Grange on the first day of its annual meeting or as soon thereafter as practicable.

**14.13 Suspension of Officers:**

- a) **Suspension Criteria** - The Master and Officers of a Grange may be suspended for any of the following reasons:
  - 1) Failure or refusal to perform the duties of office.
  - 2) Failure or refusal to obey the By - Laws or Laws of any Grange of the divisions of the Order having jurisdiction over said Master or Officer.
- b) **Procedure** - The suspension procedure shall be as provided for in the By-Laws of the National Grange and in accordance with the Rules and Regulations for Trials.

**14.14 Absentee** - When an officer, except the Master, fails to fill his office for four (4) consecutive meetings, without a good and sufficient reason, the Grange may then, by a majority vote of the members

present, declare the office vacant. The office thus vacated may then be filled by election at the next regular meeting.

**14.15 Vacancies in Office** - Vacancies that may occur in the offices of a Grange by reason of death, resignation, termination of membership, or removal from office may be filled by election at the next regular meeting of the Grange. (Junior and Subordinate Granges will fill such vacancies by election not later than the second regular meeting following the vacancy.)

In cases of the vacancy of the Master, the Overseer of the said Grange shall act as Master until the vacancy is filled.

In the case of the vacancy of both the Master and Overseer of a Pomona or the State Grange, the Executive Committee of such Grange shall, by appointment, fill the vacancy in the office of Master until the next regular meeting. In a like manner, the Executive Committee shall fill vacancies in any other office where the committee determines that the office should be filled before the next regular meeting of the Grange.

**14.16 Bonding** - Each of the various Granges shall secure a fidelity bond to provide coverage to their officers, directors, chairmen and employees in an amount as the State Grange Executive Committee shall determine.

**14.17 Indemnification** - The State Grange shall indemnify any and all of its current or former officers or employees against expenses actually and necessarily incurred by them in connection with the defense of any action, suit or proceeding in which they or any of them are made parties, or a party, by reason of having been an officer or employee of the State Grange, except in relation to matters such officer or employee shall be adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of duty and such matters shall be settled by agreement on the existence of such liability for negligence or misconduct.

## **Article XV** **Election of Officers**

**15.1 Junior, Subordinate or Pomona Granges** - All elections must be by paper ballot, and should be counted by four Tellers, two appointed by the Master and two by the Overseer. One of the

Tellers along with the Secretary shall keep the tally, one open and inspect the ballot and pass it to one of the others to read, who shall pass it to the final member for inspection. The tally of the Secretary and Teller must agree. A majority of all the ballots cast shall decide the election. A ballot marked with the word "BLANK" shall be counted in the tally.

**15.2 State Grange** - The election shall be in the charge of an election committee who shall be appointed annually by the Master. This committee shall conduct the election, prepare and tabulate the ballots, and report the results as hereinafter provided. Each ballot shall have printed on it the year, office and be numbered and color coded. Election to office must be by ballot, and nominations shall be made from the floor. Each officer shall be elected upon a separate ballot according to name and rank as provided for in the National Grange Digest. After nominations for each office, the candidates shall be presented from the floor and then allowed to state their name, Grange, occupation and Grange experience. The delegates will then vote on the nominee or a write-in. The election committee shall arrange for sufficient teller tables and tellers to facilitate the rapid counting of the ballots. The election committee will then proceed to collect and count the ballots, announcing the result to the assembly in regular session only. It shall require a majority of all votes cast to elect. If upon the first ballot any nominee does not

receive a majority of all votes cast, a second ballot (or more) shall be prepared with the names of the two nominees receiving the highest votes thereon.

**15.3 Nominating Speeches** - No nominating speeches shall be allowed in any Grange. In the election of officers, any member may present the name of another member as a candidate for any Grange Office. A motion to have a nominating committee is never in order. A motion to close nominations is never in order and members may vote for any member whether the name has been placed in nomination or not.

#### ***Article XVI Deputies***

**16.1 Appointment** - The Master of the State Grange may, appoint a Deputy for each county or Pomona District, or other jurisdictions.

**16.2 Duties** - The duties of the Deputy within their jurisdiction are: To organize Granges upon application being made to the Deputy by proper persons residing within their jurisdiction; to install officers of Granges when the same shall be elected; to be vigilant that no disorder shall occur in the Granges and promptly report disorder to the Master of the State Grange; to visit each Subordinate Grange at least twice each year; to conduct Officers and Ritual training; to call a joint meeting, of Granges when necessary and to notify the State Master of the time and place of such meeting; to file a written report on the year's activities of the Deputy to the State Master on or before the 10th of September of each year.

**16.3 Term of Appointment**-The Deputy shall be appointed for a term to coincide with that of the State Master. The appointment of a Deputy may be revoked at any time without cause by the Master.

#### ***Article XVII Expenses of Delegates and Compensation and Expenses of Officers and Employees***

**17.1 Officers** - The compensation of all officers of the State Grange shall be fixed at the annual meeting of the State Grange.

The Executive Committee may reduce or increase the compensation of an officer if during the term of office the work of an officer is increased from a part-time to a full-time basis, or reduced from a full-time to a part-time basis, or because of an unwillingness or inability to perform the duties of the office. The Executive Committee shall have the authority to grant cost of living increases in the compensation of officers who work on a full-time basis for the California State Grange. This percentage of increase shall not exceed the cost of living index published by the Federal Government and shall become effective on January First of each year to coincide with the fiscal/calendar year, and shall be submitted to the Delegates for approval. If not approved by the Delegates, the increase shall be rescinded effective on the date the Delegates disallowed the increase.

All forms of compensation, no matter how they are classified, shall be subject to the limits placed in this section.

All officers salaries may be paid semi-monthly in addition to necessary expenses while engaged in the work of the Order.

**17.2 Expenses of Members of the Order Attending Meetings of the State Grange** - The State Grange may establish a policy to reimburse State Grange Officers and certain other members of the Order for a

*portion of their expenses incurred in attending any meeting of the State Grange. The Executive Committee will specify the amount of expenses that will be reimbursed for the various State Officers, State Appointed Directors, Deputies and certain others.*

**17.3 Representatives to the State Grange** - Subordinate and Pomona Granges shall defray the expenses of their Delegates to the annual meeting of the State Grange.

**17.4 Dual Compensation** - No member shall receive dual compensation because they hold two or more positions entitled to compensation.

**17.5 Expenses of the Executive Committee** - Whenever the Executive Committee shall meet, the allowed expenses shall not exceed that as specified in section 17.2 for other State Officers, State-Appointed Directors, Deputies and others.

**17.6 Employees** - The State Grange is authorized to hire such employees as are necessary for the operations of the State Grange and within the constraints of the annual budget as adopted by the Delegates. And that

- a) The Master, with the advice and consent of the Executive Committee, shall have the authority to hire, evaluate and terminate employees of the California State Grange.
- b) The basic compensation of all employees, who are not elected State Officers, shall be set annually by the Executive Committee.
- c) Annual Cost of Living adjustments may be granted by the Executive Committee subject to any budgetary constraints that may apply.
- d) The Master and Executive Committee shall see that job descriptions, duties, work conditions and employment policies shall conform to existing laws, rules and regulations regarding employees and shall be detailed in an employee handbook which shall be made available to each employee.

**17.7 Compensation of Deputies** - The Executive Committee shall fix the compensation of the Deputy State Masters.

**17.8 New and Organized Granges** - Delegates of Granges newly organized or reorganized since the last annual session of the State Grange shall receive five (5) dollars per day for each day they attend the State Session.

## **Article XVIII**

### **Committees-All Granges**

**18.1 Committee Types** - Committees are of two kinds; Special and Standing. Special committees are appointed for a particular purpose and are considered discharged when that purpose is served. Standing committees are appointed for the general good of the Order, and may continue in existence until the next regular election of officers.

**18.2 How Appointed** - All committees shall be appointed by the Master of the various Grange divisions of the Order with the advise of the Overseer. The first named on a committee shall be considered its chairman and shall convene the committee and report the results of its deliberations.

**18.3 State Grange Standing Committees** - The Master shall appoint members of the Order to the following committees:

- a) Convention Standing Committees: Committees as necessary to carry on the business of the Order in developing Grange policy. These committees may continue on an interim basis at the direction of the Master, if needed.
- b) Annual Standing Committees:
  - 1) Grange Women's Activities,
  - 2) Junior Grange,
  - 3) Youth and Young Adults,
  - 4) Deaf Activities,
  - 5) Membership,
  - 6) Grange Youth Fair Program.

These committees shall function on a year round basis serving the needs of the Grange.

- c) Additional standing committees may be appointed as authorized by the Grange.

**18.4 Subordinate and Pomona Grange Standing Committees** - Standing committees for the Subordinate and Pomona Grange may consist of Agriculture, Conservation, Education, Good of the Order, Grange Women's Activities, Junior, Legislative, Membership, Publicity, Taxation, Youth and other such committees as may be authorized by the Grange.

**18.5 Income From Committees** - Any income derived by a committee is the property of the Grange unless the Grange provides otherwise. The Grange may authorize the expenditure of these funds by the committee in individual cases or on a continuing basis, but any expenditure so made shall be reported to the next meeting of the Grange.

**18.6 Additional Committees** - Each Subordinate Grange Master shall appoint the following committees:

- 1) Relief Committee - its duty being to visit members of the Order who may be sick or in want and to render such assistance as the Grange may determine;
- 2) If the By-Laws of the Grange provide, a Literary Committee, its duty being to assist the Lecturer in preparing the literary work for the year.

### ***Article XIX*** ***Committees-Special Rules***

**19.1 Special Status** - The Grange Women's Activities, the Youth and Young Adults Committees serve as standing committees within the Grange and shall follow rules and regulations adopted by the

Executive Committee of the State Grange for their operation.

**19.2 Officers** - The Officers of the Grange Women's Activities, the Youth, and the Young Adults Committees shall be elected by members of their respective committees prior to the election of Officers for their respective Granges subject to the following:

- a) The election procedure shall be the same as for regular Grange Officers.
- b) The Master of that Grange shall be advised of the member's election to positions within that committee. If the Master refuses to confirm the election of any of the committee officers, then the Grange shall by majority vote of those present and voting, by paper ballot, either sustain or overrule the objection of the Master. If the Master's objection is sustained, the committee shall re-elect officers. If the Master is overruled, the elected officers shall be confirmed for the remainder of the term.
- c) If a committee fails to elect a chair, one shall be appointed by the Master.

**19.3 Quorum Defined** - For the Grange Women's Activities, the Youth and Young Adults Committee, a quorum shall be at least three members, one of which shall be either the Chairman or Vice Chairman, which shall be necessary for any transaction of business.

## ***Article XX***

### ***Policy Formation-State Grange***

**20.1 Formation** - All policy for the California State Grange is by adoption of properly submitted resolutions.

**20.2 Procedure** - All resolutions shall be submitted to the State Master prior to published deadlines. The State Master shall assign resolutions to committees who, at the annual meeting of the State Grange, shall review the resolutions assigned, make recommendation to the Delegates for amendments, if any, and for either adoption or rejection of said resolution in compliance with accepted Parliamentary Procedure.

**20.3 Time Limit Before Adoption** - All resolutions for the adoption of policy must be presented to the Delegates at least four hours before a vote is taken on the resolution.

**20.4 Testimony and Reports of Committees** - Each committee to which are assigned resolutions shall use due diligence to see that any member who wishes to present testimony on a resolution is able to do so. Each committee shall make a final report to the Delegates after all resolutions assigned to that committee are acted upon. Any recommendation in the final report shall be referred to the proper committee at the next annual meeting for consideration.

## ***Article XXI***

### ***Accounting Period***

**21.1 State Grange** - The accounting period of the State Grange shall be January 1st through December 31st.

**21.2 Junior, Subordinate and Pomona Granges** - The accounting year of all Junior, Subordinate and

Pomona Granges shall be January 1st through December 31st.

**Article XXII**  
**Order of Business of Annual Session**

**22.1 Who Prepares** - The Executive Committee of the State Grange shall prepare an Order of Business for the annual meeting of the State Grange, to be approved by the Delegate body during the first day of the annual convention. Such Order of Business shall be followed by the Delegate body.

**Article XXIII**  
**Alcoholic Beverages**

**23.1 Grange Functions** -All Granges are prohibited from serving/consuming alcoholic beverages either in the Grange Hall or on any Grange property during any Grange business meeting.

**23.2 Non-Grange Functions** - The use of alcoholic beverages at any non-Grange function may be allowed by vote of the individual Subordinate or Pomona Grange.

**Article XXIV**  
**Parliamentary Procedure**

**24.1 Procedure** - In all Parliamentary matters the State Grange and all divisions of the Order shall use the Parliamentary Codes of the National Grange. For all points not decided in the Parliamentary Codes, Robert's Rules of Order (Revised) shall be considered the standard authority.

**Article XXV**  
**By-Laws for Subordinate and Pomona Granges**

**25.1 Shall Adopt By-Laws** - Each Subordinate and Pomona Grange shall adopt By-Laws which shall specify the name of the Grange, the time and place of meetings and other such laws needed for the operation of said Grange, provided that such By-Laws do not conflict with the Constitution and By-Laws of the State Grange or the National Grange.

**25.2 How Adopted or Amended** - The By-Laws of each Subordinate or Pomona Grange and any amendments to said By-Laws shall be adopted by the Grange as follows:

- 1) Presented in writing at a regular meeting;
- 2) Lay over to the next regular meeting;
- 3) Adopt by two-thirds (2/3) vote of the members present at said meeting;
- 4) Present the action of the Grange along with necessary documentation to the Master of the State Grange for final approval.

**25.3 By-Laws Shall Provide for Local Dues** - The By-Laws of each Subordinate Grange shall specify the maximum amount of additional dues, as provided for in Article X, Section 10.2, that are necessary for the operation of their respective Grange.

**Article XXVI**  
**Adoption, Amendment or Repeal**  
**of By-Laws and Grange Laws**

**26.1 By-Laws of the State Grange** - These By-Laws may be adopted, amended or repealed in whole or in part only at any annual meeting of the State Grange at which a quorum is present by a two-thirds (2/3) vote of the Delegates present and voting.

**26.2 Funds-Article X** - All resolutions to adopt, amend or repeal Article X-Funds of the By-Laws of the State Grange shall be submitted to the Office of the Master of the State Grange sixty (60) days prior to the annual meeting. Thirty (30) days prior to the annual meeting the Master shall cause the mailing of copies of all properly submitted resolutions to adopt, amend or repeal Article X of the By-Laws of the State Grange to each Subordinate and Pomona Grange. Resolutions improperly submitted shall be returned to the submitting Grange for correction, and, if they are not returned prior to sixty (60) days of the annual meeting they shall be held over to the next annual session unless withdrawn by the submitting Grange.

It is specifically provided that any changes to the membership dues payable to the State Grange adopted by amendment to these By-Laws shall become effective on the January 1, immediately after the date of such adoption.

# Exhibit D

**From:** ed [mailto:Ed@elkgroup.com]

**Sent:** Friday, September 14, 2012 3:38 PM

**To:** 'Jon Luvaas'; 'ec1@californiagrangerange.org'; 'ec2@californiagrangerange.org'; 'ec3@californiagrangerange.org';

'ec4@californiagrangerange.org'; 'ec5@californiagrangerange.org'; master@californiagrangerange.org (master@californiagrangerange.org)

**Subject:** RE: Are you kidding me!

Jon:

Well let's address your comments (see below in blue references):

#1 If he was an observer then he should not have been either listed as an EC member or the CSG President (is it listed incorrectly) nor should have there been a signature line for him on the minutes – How did he know about the meeting because I asked for that same information “please advise me of any and all EC Meetings (attachment previously sent)? The master was /is Martha

#2 I believe the term is “closed session” and only items on the agenda line items on what is going to be discussed can be in closed session and reported as part of the minutes on any progress of that closed session.

#3 He is suspended. Period – It appears and sounds like, to me, that you still want to hear from a previous master that has been suspended on disciplinary action. WOW that makes no sense. I could definitely go on about this one.

#4 Wow – good for the EC

#5 REALLY see attachment #1 – guess you all didn't have time to scrub them – nice

#6 Then what kind of EC meeting did you have that generated attachment #2 that was sent out to all granges without the Masters Knowledge or a meeting? “Proposed Resolution from the **Executive Committee** of the California State Grange”

#7 see Attachment #1 –

#8 everything, EVERYTHING you state here stinks to high heaven – you agenda a meeting, you either hold it or cancel it, there are only drafts prior to finalized agenda, upon that finalized agenda that is exactly when an agenda becomes an agenda – you can't make last minute changes unless items are removed NOT added. The date, time and place and or access are imperative and must be made available to the membership for reasonable input or attendance. How do you encourage transparency and participation with these types' of practices? This is a real area that the Secretary of State may be able to also shed some light on to proper corporate procedural processes. IT is possible and actually mandatory that you know what is going to be covered in any EC meeting weather open or closed. EC members have an opportunity to make statements and to have those statements appear as an agenda item on the next agenda but NO action can be

taken as well as attendees can submit requests to speak on an agenda's item prior to the vote AND attendees can submit requests for comments on non agenda items that the EC can listen to but not act on unless put on a future agenda.

#9 Then I ask you for your resignation. Sometimes volunteering is more than we expected.

#10 you're the Chairman – I believe it is! So again I ask for your resignation.

#11 Paranoia? 1 document was sent to our secretary 2. The other is on line. What other ways besides the way that I got the info did you suggest?

#12 See attachment #1 Do your homework before you ask a question 3 times?

NOW Would you like to get into the previous meeting minutes that you are chairman of – like April 21, 2012 (no signatures) Posted within the last 2 weeks (really 5 months to post minutes, that dog must have taken some scrubbing) Or would you like to resign now?

How on earth did you have such a meeting on 4/21 after that suspension announcement of Bob and after 8/6 not have 1 recorded meeting or agenda meeting on another suspension?

On another topic the Master and Executive take their job with the job description listed as part of the Oath of Office- if you don't follow the Oath then you have breached your employment/officer/volunteering contract – how do you justify, on a disciplinary action, paying an officer/employee of breach of responsibility? – the job goes with the office not the person. I understand people like Bob – I get it – but do we throw away Grange integrity for BOB? Bob has his options and must deal with them accordingly, through the Grange Legal process. Let him do that!

Maybe the best thing is for the National Master to pull the charter of the CSG – and get people in there that are going to fulfill the oath and obligation of the Patrons of Husbandry.

Ed Komski  
Member CSG

**From:** Jon Luvaas [<mailto:jonluvaas@gmail.com>]  
**Sent:** Friday, September 14, 2012 1:41 PM  
**To:** 'ed'  
**Subject:** RE: Are you kidding me!

Brother Ed,

First, only Brother Bob can tell you why he was at a meeting. (RLF #1) Our meetings are, of course, open to our members, unless they're held in executive session. (RLF #2) In this instance, the EC might have had questions for him, given his knowledge of the CSG's budgetary needs and his participation in preparing the budget (RLF #3). However, as you must have noticed from the minutes, he did not participate in the meeting or vote. (RLF #4)

Next, the minutes you received are only a draft and have not been approved or posted online, (RLF #5) which is why they aren't yet signed. If they aren't approved at the next meeting, they won't be minutes at all. (RLF #6) Could you please let me know how they became available to you? (RLF #7)

As far as providing you with draft meeting agendas, it's important for you to understand that circumstances can change between the date an agenda is drafted (based on current information) and the date of the meeting. And we never know for certain what will be covered at any meeting until the agenda is reviewed and approved at the meeting. Even then, time may not be available to cover everything on that agenda. So it's impossible to know exactly what will be covered at any meeting. (REF #3)

Finally, as I told you before, I'm an overworked volunteer, with much more business to deal with during this time than I could have imagined. I cannot possibly provide meeting notices or agendas to all who might like them. (REF #9) Nor is that my responsibility. (REF #10) I previously suggested other ways you can get them and you do seem to be getting information without my help. (REF #11)

Please do let me know how you obtained an early copy of the draft minutes of 8-25, since they aren't yet online. (REF #12)

Jon

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**From:** ed [<mailto:Ed@elkgroup.com>]

**Sent:** Thursday, September 13, 2012 11:26 AM

**To:** [ec5@californiagrangerange.org](mailto:ec5@californiagrangerange.org); [ec4@californiagrangerange.org](mailto:ec4@californiagrangerange.org); [ec3@californiagrangerange.org](mailto:ec3@californiagrangerange.org); [ec2@californiagrangerange.org](mailto:ec2@californiagrangerange.org); [ec1@californiagrangerange.org](mailto:ec1@californiagrangerange.org); [master@californiagrangerange.org](mailto:master@californiagrangerange.org); [secretary.bowen@sos.ca.gov](mailto:secretary.bowen@sos.ca.gov)

**Cc:** [eluttrell@nationalgrange.org](mailto:eluttrell@nationalgrange.org)

**Subject:** Are you kidding me!

All Executive member of the California State Grange:

I reviewed these minutes (Attachment #1 below) and I find the whole meeting out of order and border line illegal –

- Why is Bob McFarland in a meeting of the EC? When he was suspended according to our National Masters Memo on August 6<sup>th</sup>, 2012? (Attachment #2)
- Why is the EC not supporting the National Grange finding and allowing the process of suspension to be enforced and follow its legal process? (Attachment #2)
- Where was the agenda for the meeting for member review, as well as attachments and if there was one when was it available ?
- There are no signatures of approval of these meeting minutes. (Attachment #1)
- I personally sent a request for notice of meetings and agendas on 8/23 with NO communication or notice of this meeting by anyone. (Attachment #3)

The actions of the EC is getting very disturbing to me as it should be the membership – my next step is to request **Secretary of State, Debra Bowen** to review the actions of our Board – besides the direction, finding and laws of the National & CA State Grange, that the EC seems to be disregarding, maybe the State Attorney General could influence and educate, how a corporation in the State of California needs to be managed to comply with State Law, or face the consequences.

Why, Why, Why can't you just follow the rules and laws – OR just change them!!

***The California State Grange has millions of dollars of assets throughout the State, an organization without controls will crumble with corruption.***

Attachment #1 <<...>>

Attachment #2 <<...>>

Attachment #3 <<...>>

Ed Kowski

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## Members Only Information

### Bylaws

[National Digest of Laws 2012](#)  
[State Grange Bylaws \(2011\)](#)  
[Subordinate Bylaws](#)  
[Amendment to Bylaws \(pdf\)](#)  
[Amendment to Bylaws \(word doc\)](#)  
[Certification of Bylaws](#)

### 2012 Convention

[2012 Showcase Handbook](#)  
[2012 Credential Form](#)  
[2012 Registration Form](#)  
[2012 Memorial Service Form](#)  
[T-Shirt Information](#)

### Executive Committee Meeting Minutes

In accordance with resolution 04-034, the following unofficial minutes summarize the meetings of the Executive Committee of the California State Grange.

#### 2012

[Minutes 08-25-2012](#)  
[Minutes 07-10-2012](#)  
[Minutes 05-27-2012](#)  
[Minutes 04-21-2012](#)  
[Minutes 03-27-2012](#)  
[Minutes 03-20-2012](#)  
[Minutes 03-16-2012](#)  
[Minutes 03-01-2012](#)  
[Minutes 02-16-2012](#)  
[Minutes 02-04-2012](#)  
[Minutes 02-01-2012](#)  
[Minutes 02-01-2012](#)  
[Minutes 01-21-2012](#)  
[Minutes 01-11-2012](#)  
[Minutes 01-07-2012](#)

#### 2011

[Minutes 12-07-2011](#)  
[Minutes 11-15-2011](#)  
[Minutes 11-01-2011](#)  
[Minutes 10-16-2011](#)  
[Minutes 10-12-2011](#)  
[Minutes 08-27-2011](#)  
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[Minutes 05-26-2011](#)  
[Minutes 04-09-2011](#)  
[Minutes 03-03-2011](#)  
[Minutes 02-05-2011](#)

#### 2010-2009

[Minutes 12-11-2010](#)  
[Minutes 10-17-2010](#)  
[Minutes 10-16-2010](#)  
[Minutes 10-15-2010](#)  
[Minutes 10-14-2010](#)  
[Minutes 10-13-2010](#)  
[Minutes 08-17-2010](#)  
[Minutes 07-12-2010](#)  
[Minutes 05-16-2010](#)  
[Minutes 03-21-2010](#)  
[Minutes 01-31-2010](#)  
[Minutes 12-05-2009](#)  
[Minutes 11-25-2009](#)  
[Minutes 11-10-2009](#)  
[Minutes 11-06-2009](#)  
[Minutes 10-10-2009](#)

### Forms & Brochures

[Benefits 2012 \(New\)](#)  
[Benefits Update Sheet \(May 2012\)](#)  
[Benefits 2010](#)  
[Demit Card](#)  
[Family Membership](#)  
[Grange Hall Loan Application](#)  
[Individual Membership](#)

[Junior Membership](#)  
[Junior Grange Organization](#)  
[Junior Grange Reorganization](#)  
[Membership Form](#)  
[Membership Form 2010 \(brochure\)](#)  
[Membership Form Supporting Label GMO \(brochure\) \(New\)](#)  
[Pomona Organization](#)  
[Subordinate Organization](#)  
[Subordinate Reorganization](#)

## **GWA**

[GWA Chairman's Quarterly Report](#)  
[GWA Handbook](#)  
[GWA Programs](#)

## **Handbooks**

[Grange Organization](#)  
[Junior Grange](#)  
[Legislative Policy](#)  
[Secretary 2012](#)  
[Treasurer](#)  
[Youth Activities](#)  
[Youth Field Handbook](#)

## **Miscellaneous**

[Alternative Manual](#)  
[IdeaBook](#)  
[Recruiting](#)  
[Obligation](#)  
[Parliamentary Procedure](#)  
[Deputy State Masters Roster](#)

## **Option to Receive CGN Magazine by E-mail Only**

[CGN Magazine by E-mail form](#)

## **Secretary**

[Dues Piling Service and Membership Cards Order Form 2012 \(type in version\)](#)  
[Dues Piling Service and Membership Cards Order Form 2012](#)  
[Dues Piling Letter 2012](#)

[Roster Update](#)

[Audit Form](#)  
[Supply List](#)  
[Gold Sheaf \(National form\)](#)  
[Silver Star Certificates and Seals \(State form\)](#)

[SI100 \(mail-in form\)](#)  
[SI100 \(Online Instructions\)](#)

[Quarterly Forms 2011 Grange Month Reminder](#)

## **Quarterly Forms**

New 2012 Quarterly Forms

[Subordinate Quarterly 2012](#)  
[Subordinate Quarterly 2012 \(Excel version\)](#)

**Fillable Versions**  
[Subordinate Quarterly 2012 - page1 \(fillable\)](#)  
[Subordinate Quarterly 2012 - page2 \(fillable\)](#)  
[Subordinate Quarterly 2012 - page3 \(fillable\)](#)  
[Subordinate Quarterly 2012 - page4 \(fillable\)](#)  
[Subordinate Quarterly 2012 - page5 \(fillable\)](#)

Prior Years Quarterly Forms

[Subordinate Quarterly 2011](#)  
[Subordinate Quarterly 2010](#)  
[Subordinate Quarterly 2009](#)

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Pomona Quarterly Forms

[Pomona Quarterly Summary \(1\)](#)  
[Pomona Quarterly Members Gained \(2\)](#)  
[Pomona Quarterly Members Lost \(3\)](#)  
[Pomona Quarterly Members Info \(4\)](#)

Junior Quarterly Forms

[Junior Quarterly Summary \(1\)](#)  
[Junior Quarterly Gained \(2\)](#)  
[Junior Quarterly Lost \(3\)](#)

**Tax Issues**

[990 Compliance IRS Re-Instatement Process](#)

[IRS Exemption Application](#)

**Web Resources**

The Franchise Tax Board:

*25,000 or less Gross Annual Receipts*  
<http://www.ftb.ca.gov/online/199NePostcard/index.asp>

*Over 25,000 Gross Annual Receipts*  
[Form 199 \(pdf fillable\)](#)  
[Form 199 instruction](#)

The IRS:  
<http://epostcard.form990.org/default.asp>

California Secretary of State:  
<http://businessfilingsos.ca.gov/>